

Franklin Phonetic School-Board Meeting Minutes

Thursday, June 25, 2020

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

Call to order:

1:15p.m.

In Person: Cindy Franklin, Tom Franklin, Melanie Arcuri, Christina Gabaldon, Mallory Woods, Dusti Lewis-Richter,

On Phone: Becky Fitch, Audrey Wright, Neil Wright, Alison Alva,

Visitors:

In Person: Alex Dobies, Nickole Goyer-Rutt, Dakota Rutt, Amy Peterson, Tami Jones, Mrs. D, Karen Yarnell, Karen Mitchell, Shana Lujan, David Cutter

On Phone: Leo Condos, Tracy Yeager, Barbara Axe

Approval of the prior minutes: Motion to approve prior minutes (05/07/20) made by Christina Gabaldon, seconded by Mallory Woods, and passed unanimously.

Old Business:

- **Financial Report:** It was brought to Cindy Franklins' attention that Franklin School needs 45 days cash on hand to satisfy both the AZ Charter Board and the Bond. The schools should have separate financial reports. The current financial statement ended on June 25th. At this time with the PPP loan we have the 45 days cash on hand. Motion to approve the financial report for P.V. was made by Melanie Arcuri, Seconded by Becky Fitch and passed unanimously. Motion to approve the financial report for SS was made by Melanie Arcuri, seconded by Alison Alva and passed unanimously.
- **301 Monies/Merit Pay:** 301 monies pay for 5% teacher pay increases and then as per a formula devised several years ago staff receives merit pay. Teachers have to show they have earned the merit pay by way of Pre/Post assessments given to their students and an analysis of the data. It was brought to Cindy Franklins' attention that Allison was not taking 40% out for supposed to be taken for maintenance and operations, resulting in merit pay overpayments 9/13/19 and 12/20/19. The disbursements for 5/20/20 were correct. Tracy Yeager suggested that staff be reminded that 301 monies are generated by county sales tax and voter approval. It was also suggested by Becky Fitch that staff know merit pay percentage formula our school is going to keep using. Staff Representative Dusti Lewis-Richter said that the staff she has spoken to wish to keep giving merit pay to all staff to keep the school a community and not pit teachers vs. aides. However, as per what one employee told her, possibly give certified teachers a higher percentage due to their education and re-certifications. Motion to have Paraprofessionals/Specials teachers meet goals (pre/post) in order to earn merit pay and that the current criteria/percentage formula be used for staff merit pay was made by Christina Gabaldon, seconded by Dusti Lewis-Richter and passed unanimously.

New Business:

- **Proposed Budgets for P.V. and S.S. schools:** P.V. budget form is different but continuing with same student count as last year. There are funding options from State of Arizona to help

schools due to Covid 19. Instructional improvement fund income was less than was expected. Small school weight adjustment had money (\$175,182.29) being added to P.V. school and money being reduced by \$32,486.73 at Sunnyslope, even though our combined school student totals are less than 600 students. Our CPA Gordon Thone went over it and Alison Alva said we are using most current student amounts. Leo Condos our attorney has been trying to figure out why money is being reduced at SunnySlope and will continue to get in contact with Lyle Friesen (Head of School Finance) and Ashley Burke (AZ Charter Board). A motion to separate P.V. and Sunnyslope boards was made by Audrey Wright, seconded by Tom Franklin and passed unanimously by the corporate board. A motion to separate boards was made by Christina Gabaldon, seconded by Dusti Lewis-Richter and passed unanimously by the P.V. governing board. A motion to approve preliminary P.V. Budget and have it looked over by our CPA was made by Melanie Arcuri, seconded by Becky Fitch and unanimously approved. A motion to approve the preliminary Sunnyslope Budget was made by Tom Franklin, seconded by Alison Alva and approved unanimously.

- **Cost for P.V. technology infrastructure:** David Cutter has given a proposal to upgrade our technology infrastructure to a Cisco router due to frequent internet outages throughout the P.V. campus. The upgrade needs to occur soon due to online streaming classes. Sunnyslope could have the equipment from the P.V. school that needs to be updated, updating the equipment at Sunnyslope. After a grant from E Rate, the school would need to pay about \$11,000 that could be paid to David Cutter by payment plan if need be. The equipment cannot be purchased until July 1, 2020. A motion to have David Cutter upgrade the technology infrastructure at the P.V. school was made by Christina Gabaldon, seconded by Mallory Woods and approved unanimously.
- **Goyer-Rutt Resignation:** There was some confusion after Nickole Goyer-Rutt called Becky Fitch about finding a position at another district, and then turning in her resignation. Becky and Cindy Franklin were under the misunderstanding (due to wording in the resignation letter they received) that Nickole Goyer-Rutt had already signed another contract with the other school district. They were concerned disciplinary action may need to be taken. It was found in the meeting that Nickole had not signed a contract with another school district, she turned in her resignation so that she was giving the P.V. school as much time as possible to find a new Jr. High English teacher. Nickole was waiting for this board meeting to get approval to release her from her contract for the 20/21 school year. A motion was made to release Nickole Goyer-Rutt from her contract for the 20/21 school year by Christina Gabaldon, seconded by Dusti Lewis-Richter and approved unanimously.
- **Data from parent and staff surveys:** Data has come in from the surveys, showing parents want children to attend school on campus. They would like spacing between student desks and a 4 day week or modified 2 day week (however Gov. Ducey issued a statement on 6/24/20 that schools need same hours as they had last school year). They would like temperature checks for staff. Parents would also like no shared school supplies.
- **Preliminary plans for reopening P.V. school:** We will open in person, August 3. We will be streaming classes for those students unable to attend class in person. Teachers will receive PD on how to use google classroom to stream their teaching online. We will have 2 temperature kiosks one in Jr. High office for staff to use before entering the campus and one in the drop-off/dismissal area for students to use before entering the campus. Students will go right to

classrooms after going through the temperature kiosk, where breakfast will be served in each classroom. Lunch will also be served in each classroom. There will be no afterschool classes so that teachers will have time for online students and cleaning. Back packs will be kept with the students and no longer placed on hooks. At this time face masks are optional. If a classroom has a student who has been tested to be positive for Covid 19, the classroom will be shut down for 24 hours as it is being sanitized and students will go to another location for class. There will be more cleaning stations (handwashing, hand sanitizer) and designated handwashing times for classes. Goal is to be open and honest in how we are opening for the fall of 20/21- fluid with changes.

If we cannot open with our regular schedule, one option is to teach core classes before 1 and social studies/science would be taught in reading/writing themed units. Specials would be taught after 1p.m. (Specials would be going to classrooms except for P.E. and Music). Jr. High will travel to classes divided into two cohorts, also core subjects taught before 1p.m. Optional 1p.m. pickup and zoom specials. If Covid19 gets worse and schools close we will do only online classes.

Topics for Next Meeting:

- **Review preliminary plans to reopen P.V. School**
- **P.V. School Budget**

Next meeting:

Wednesday, July 1, 2020 @ 2:15 p.m.

Adjourn:

Motion to adjourn at 3:15 p.m. made by Melanie Arcuri, seconded by Tom Franklin, and passed unanimously.