

FRANKLIN PHONETIC SCHOOL

6116 EAST HIGHWAY 69
PRESCOTT VALLEY, ARIZONA 86314

PHONE (928) 775-6747
FAX (928) 775-6740
E-MAIL nilknarf@cableone.net

**Franklin Phonetic School – Board Meeting Agenda
Tuesday, 8/14/14 @ 3:30**

Call to Order

Approval of prior meeting Minutes from June 23, 2014

Financial Report

Old Business:

- Update on Tara Tai Restaurant
- Sunny Slope Campus update

New Business:

- Employee dress code
 - Student PDA
- Adjourn meeting

Franklin Phonetic Primary School

Board Meeting

June 23, 2014 @ 2:30

The meeting of the Franklin Phonetic Primary School Board was called to order at 2:34 @ Franklin Phonetic School, 6116. E. Hwy 69, Prescott Valley AZ by Cindy Franklin. Also present was Christina Gabaldon. Via phone participation was Audrey Wright, Melanie Acuri, Becky Fitch, Neil Wright, Tom Franklin and Alison Alva. Absent were Felicia Lau and Shana Lujan.

Approval of prior meeting minutes of 6-16-14: The meeting minutes were motioned to be approved as written by Christina Gabaldon and seconded by Audrey Wright the motion passed unanimously.

Financial Report for June 1st-12th: The financial report was presented by Alison Alva and she reported that the school was in great financial standing and would not have to borrow from the line of credit this summer.

New Business:

Final 2014-2015 School Year Budget: Was presented by Alison Alva. The budget looks good and she looked closely at the Special Education Budget to make sure it did not decrease from last year's budget. A motion was made to approve the preliminary budget by Audrey Wright and seconded by Alison Alva and passed unanimously.

Next Meeting Scheduled for: June 23rd @ 2:30

Adjournment for the meeting motion occurred at 2:38 and was made by Alison Alva and Seconded by Becky Fitch and passed unanimously.

Franklin Phonetic School
Profit & Loss
August 1 - 13, 2014

	Aug 1 - 13, 14
Income	
1000 - Local Revenue (1000-000-00-1000)	
1700 · Activities (1000-000-00-1700)	
1740 · Activities/Fund Raisers (1000-000-00-1740)	2,584.00
1790 · School Tax Receipts (Arizona Income Tax Receipts)	15.00
Total 1700 · Activities (1000-000-00-1700)	2,599.00
Total 1000 - Local Revenue (1000-000-00-1000)	2,599.00
3000-Revenue from State Sources (3000-000-00-3000)	
3100 · Unrestricted Grants (3000-000-00-3100)	
31-3110 · ADE Equalization (3000-000-00-3110)	238,137.37
Total 3100 · Unrestricted Grants (3000-000-00-3100)	238,137.37
Total 3000-Revenue from State Sources (3000-000-00-3000)	238,137.37
Total Income	240,736.37
Gross Profit	240,736.37
Expense	
100 · Regular Education (100-100-0000-0000)	
10-6000 · Instruct (1000-100-1000-6000)	
10-6100 · Pers. Servs. - Salaries (1000-100-1000-6100)	26,294.09
10-6200 · Personal Services-Emp Benefits (1000-100-1000-6200)	
10-6210 · Employee Insurance (1000-100-1000-6210)	50.00
10-6220 · Social Security (1000-100-1000-6220)	
10-6221 · Social Security (1000-100-1000-6221)	4,026.03
10-6222 · Medicare (1000-100-1000-6222)	941.58
Total 10-6220 · Social Security (1000-100-1000-6220)	4,967.61
10-6230 · Retirement Contributions (1000-100-1000-6230)	
10-6231 · AZ State Retirement (1000-100-1000-6231)	6,893.46
10-6232 · Long Term Disability (1000-100-1000-6232)	66.17
Total 10-6230 · Retirement Contributions (1000-100-1000-6230)	6,959.63
10-6250 · Unemployment Insurance (1000-100-1000-6250)	0.00
10-6260 · Workers' Compensation (1000-100-100-6260)	746.00
Total 10-6200 · Personal Services-Emp Benefits (1000-100-1000-6200)	12,723.24
10-6300 · Purch Prof & Tech Services (1000-100-1000-6300)	67.00
10-6500 · Other Purchased Services (1000-100-1000-6500)	
10-6520 · Insurance (1000-100-2600-6520)	5,543.76
Total 10-6500 · Other Purchased Services (1000-100-1000-6500)	5,543.76
10-6600 · Supplies (1000-100-1000-6600)	
10-6610 · General Supplies (1000-100-1000-6610)	19,301.59
10-6640 · Books & Periodicals (1000-100-1000-6640)	10,096.64
Total 10-6600 · Supplies (1000-100-1000-6600)	29,398.23
10-6800 · Other Expenses (1000-100-1000-6800)	
10-6840 · Bank Charges (1000-100-10-6840)	658.33
Total 10-6800 · Other Expenses (1000-100-1000-6800)	658.33
Total 10-6000 · Instruct (1000-100-1000-6000)	74,684.65
20-0000 · Support Services (1000-100-2000-0000)	
20-6100 · Personal Services-Salaries (1000-100-2000-6100)	15,943.50
Total 20-0000 · Support Services (1000-100-2000-0000)	15,943.50
23-0000 · Superintendent Administration (1000-100-2300-0000)	
23-6100 · Salaries	6,634.61
23-6530 · Communications (1000-100-2300-6530)	1,200.46
23-0000 · Superintendent Administration (1000-100-2300-0000) - Other	79.77
Total 23-0000 · Superintendent Administration (1000-100-2300-0000)	7,914.84

3:37 PM
 08/12/14
 Accrual Basis

Franklin Phonetic School
Profit & Loss
 August 1 - 13, 2014

	Aug 1 - 13, 14
24-0000 · School Administration (1000-100-2400-0000)	
24-6100 · Salaries	3,096.16
24-6440 · Equipment Rental/Lease	408.64
24-6600 · Supplies	47.59
24-6800 · Other	0.00
24-0000 · School Administration (1000-100-2400-0000) - Other	0.00
Total 24-0000 · School Administration (1000-100-2400-0000)	3,552.39
25-0000 · Business Administration (100-100-2500-0000)	
25-6800 · Other	257.09
Total 25-0000 · Business Administration (100-100-2500-0000)	257.09
26-0000 · Operation & Maint Plant Svcs (1000-100-2600-0000)	
26-6100 · Salaries	4,465.92
26-6400 · Purch Property Services (1000-100-2600-6400)	
26-6413 · Waste Management (1000-100-2600-6413)	248.50
26-6420 · Cleaning Services (1000-100-2600-6420)	33.00
26-6430 · Repair & Maint Services (1000-100-2600-6430)	5,252.93
Total 26-6400 · Purch Property Services (1000-100-2600-6400)	5,534.43
26-6620 · Energy Costs (1000-100-2600-6620)	
26-6621 · Natural Gas (1000-100-2600-6621)	484.93
Total 26-6620 · Energy Costs (1000-100-2600-6620)	484.93
Total 26-0000 · Operation & Maint Plant Svcs (1000-100-2600-0000)	10,485.28
27-0000 · Transportation Svcs	
27-6620 · Vehicle Expenses	
27-6628 · Parts & Repair (1000-400-27-6628)	200.00
Total 27-6620 · Vehicle Expenses	200.00
Total 27-0000 · Transportation Svcs	200.00
Total 100 · Regular Education (100-100-0000-0000)	113,037.75
200 · Special Education (1000-200-1000-0000)	
2101000 · Instruction (1000-200-1000-0000)	
2106100 · Pers. Serv. Sal.	7,538.46
2106610 · General Supplies (1000-200-1000-6610)	1,052.10
Total 2101000 · Instruction (1000-200-1000-0000)	8,590.56
2226100 · Pers. Servs.-Salary (1000-200-2200-6100)	2,557.69
Total 200 · Special Education (1000-200-1000-0000)	11,148.25
50-0000 · Debt Service (1000-100-5000-0000)	
50-6840 · Interest Expense (1000-100-5000-6840)	16,521.78
Total 50-0000 · Debt Service (1000-100-5000-0000)	16,521.78
6560 · Payroll Expenses	265.00
Total Expense	140,972.78
Net Income	99,763.59

Franklin Phonetic Primary School

Board Meeting

August 14, 2014 @ 3:30

The meeting of the Franklin Phonetic Primary School Board was called to order at 3:39 @ Franklin Phonetic School, 6116. E. Hwy 69, Prescott Valley AZ by Cindy Franklin. Also present was Christina Gabaldon, Becky Fitch, Felica Lau, Shana Lujan, and Susan Brown. Via phone participation was Audrey Wright, Neil Wright, Tom Franklin and Alison Alva. Absent was Melanie Acuri.

Approval of prior meeting minutes of 6-23-14: The meeting minutes were motioned to be approved as written by Shana Lujan and seconded by Becky Fitch the motion passed unanimously.

Financial Report for August 1-13, 2014: The financial report was presented by Alison Alva and she reported that the school was in great financial standing and still had one more pay period during this month. No money was borrowed during the summer to pay outstanding bills. The financial report was motioned to be approved as written by Becky Fitch and seconded by Shana Lujan the motion passed unanimously.

Old Business:

Tara Tai Restaurant Update: The restaurant has been vacated by the tenant and no rent money has been received for months. The school lawyers will seek damages against Dr. Oleary the previous owner of the building for fraud. The previous tenant has dropped his lawsuit against Franklin School. The school would like to convert the restaurant into a working lunch room and possibly apply for federal funding to support the program.

Sunnyslope Campus Update: Sunnyslope currently has 17 students enrolled at the campus. Sunnyslope has employed two full time teachers and 1 part time teacher at this time. The building needs a health inspection that will be completed on 8/15/14. The expenses for Sunnyslope school will total a cost of \$10,000. The school will continue to advertise to attract new students.

New Business:

Parent Representative: The next newsletter will include information on becoming the staff representative. The due date for candidates to turn in their application and biography will be September 12, 2014. Parent representative elections will then be held late September or early October. The exact date of the elections will be discussed at the September board meeting.

Employee Dress Code: Was presented by Becky Fitch. The staff and student handbooks mimic each other. However, the staff handbook allows for employees to have tattoos if they are approved by administration. Facial piercing is not allowed for students or staff members. Susan Brown has a nose piercing and has had it for 15 years. Last year Cindy Franklin spoke with her about her piercing and assumed that Susan Brown had removed it. However, it was not removed. Administration spoke with her about it and she said it will not come out. The board agreed to give her 60 days to remove it and in the meantime she would cover it with a band-aid and continue to work on getting it removed. Susan Brown's hair is also colored a bright orange color. The staff handbook does not allow extreme coloring of the hair other than the natural colors of brown, blond, or red. Susan Brown said she would have it colored correctly by Monday.

Student PDA: The student handbook does not address student PDA at this time. The board discussed and decided to add this statement in regards to PDA to the handbook: Obvious display of romantic affection are not allowed at school. Such as kissing, hand holding, or extreme closeness. The motion to include the amendment in the current 21014-2015 handbook was made by Becky Fitch, seconded by Felicia Lau, the motion passed unanimously.

Next Meeting Scheduled for: The next meeting was not scheduled at this time to check the availability of the woman who will speak at the next board meeting regarding the pros and cons of a lunch room. The board will be notified once a meeting date has been scheduled.

Adjournment for the meeting motion occurred at 2:38 and was made by Becky Fitch and Seconded by Felicia Lau and passed unanimously.