

Franklin Phonetic Primary School

Board Meeting

September 18, 2014 @ 3:30

The meeting of the Franklin Phonetic Primary School Board was called to order at 3:39 @ Franklin Phonetic School, 6116. E. Hwy 69, Prescott Valley AZ by Cindy Franklin. Also present was Christina Gabaldon, Becky Fitch, Felica Lau, Shana Lujan, Mark Kille, and Tom Franklin. Via phone participation was Audrey Wright, Neil Wright, Melanie Acuri, Sherry Banberry and Alison Alva.

Approval of prior meeting minutes of 8-14 -14: The meeting minutes were motioned to be approved as written by Tom Franklin and seconded by Felicia Lau the motion passed unanimously.

Financial Report for September 1-17, 2014: The financial report was presented by Alison Alva and she reported that the school was in great financial standing and still had one more pay period during this month. She also mentioned that October would have three pay periods and that we may need to pull additional funds from grants to cover the costs for October. Alison Alva and Christina Gabaldon would be working together to see what would need to be taken out of the grants during the month of October. The financial report was motioned to accept as written by Felicia Lau and seconded by Becky Fitch, the motion passed unanimously.

Old Business:

New Cafeteria Update: The lunch room construction has begun and the proper permits have been obtained. Administration is being very frugal on the cost of the construction to convert the space into the new cafeteria.

Sunnyslope Campus Update: Sunnyslope currently has 14 students enrolled at the campus at this time. The AZ Charter School Board visited the site and everything was up to regulations. Students have been learning and doing well in classes. Sunnyslope will continue its efforts in the advertising and recruitment of more students.

New Business:

Discussion of Possible Federal Funded Lunch Program: Parent Board Member

Representative: Discussion took place regarding the possibility of a federally funded school. Sherry Banberry has experience at other local charter schools in Sunnyslope starting and maintaining successful school lunch programs. Franklin school could be eligible for a school wide free breakfast program. Nutritional guidelines would have to be followed. Currently some of Franklin School's students come to school without eating breakfast or having a lunch for the afternoon. With a federally funded program school fundraisers involving the sale of food during school hours would be prohibited. The program could provide after school snacks for the students that attend. Participation in the program would be determined by a family's income and they could opt out of the program if they chose to. Sherry Banberry will have a cost analysis of the cost for starting the food program, Ms. Gabaldon will conduct a survey to parents gauging their interest in a school lunch program. The issue will be tabled until the next board meeting.

Staff Board Member Representative: A memo will be sent out to all staff members to see if anyone on staff is interested in becoming a staff representative.

Parent Board Member Representative: One completed application, resume, and clearance card was received by Traci Lira to become the parent representative for the 2014-2015 school year. Felicia Lau said she would graciously step down as the current parent representative. An election would not be necessary since there is only one candidate. Traci Lira will be invited to the next board meeting.

Increase Enrollment Cap at the Franklin Phonetic Prescott Valley Site: The board discussed raising the enrollment cap at the Prescott Valley site from 475 students to 500 students. Franklin currently has 476 students and a waiting list. Notification of the change would then need to be sent to the Arizona Charter School Board Association. Franklin School recently obtained more square footage recently when they acquired the Tara Tai Restaurant. A motion to increase the

enrollment cap at the Prescott Valley site from 475 students to 500 students was made by Ms. Gabaldon, seconded by Mrs. Lau and passed unanimously.

Amending the Number of Executive Charter Board Members at the Franklin Phonetic Prescott Valley Site: Recently when the AZ Charter School Board visited the Sunnyslope sight it was noted that the By-Laws of the Franklin Phonetic School Board currently read that there are 7 executive members. However, with the death of Mr. Albert O. Davis the bylaws needed to be amended to 6 executive board members and sent to the AZ Charter School Board. The motion was made by Audrey Wright To amend the By-Laws of the Franklin Phoenetic School Board Article 1 Composition of the Corporate Board Section A: The corporate board members shall remain six in number and be appointed from the officers of the corporation of Franklin Phonetic Primary School, Inc. and seconded by Tom Franklin and passed unanimously.

Next Meeting Scheduled for: October 1, 2014 @ 3:30

Adjournment for the meeting motion occurred at 5:12 and was made by Becky Fitch and Seconded by Shana Lujan and passed unanimously.

BY-LAWS
Of the
FRANKLIN PHONETIC SCHOOL BOARD

Article I – Composition of the Corporate Board

Section A: The corporate board members shall remain ~~six~~ in number and be appointed from the officers of the corporation Franklin Phonetic Primary School, Inc.

Article II – Composition of the Governing Board

Section A: The Governing Board membership shall include the corporate officers as well as a parent representative from the school and a staff representative. There may also be a community member representative.

Article III – Election and Tenure of Membership

Section A: The members of the Corporate Board of Franklin Phonetic Primary School, Inc. are appointed for life in accordance with the Articles of Incorporation.

Section B: The members of the Governing Board are named or elected to one-year terms, with the election being held each October.

1. If the staff member no longer works for the school, a new election or interim appointment will be made as soon as possible after vacancy or resignation.
2. If the parent representative no longer has children attending the school, his/her board seat will be declared vacant with the position being filled by election or temporary appointment.
3. No employee or spouse/significant other may serve as parent representative. Candidates are required to complete an application, attend board meetings and provide a fingerprint clearance card (or be in process of receiving one) prior to elections.
4. The Executive Board will evaluate applicants using a general rubric and recommend candidates for the election as parent representative. The rubric will be a simple one: completed application, prior attendance at least one board meeting, satisfactory relations with parents and staff, and completion or application for fingerprint clearance card. All applicants meeting these qualifications will be placed on the ballot. If the parent elected does not have a completed fingerprint clearance card within 60 days of election, another representative will be appointed.
5. Each parent will be given one ballot to be turned in at the designated voting area.

Revised 8-18-14