

**FRANKLIN PHONETIC SCHOOL**

6116 EAST HIGHWAY 69  
PRESCOTT VALLEY, ARIZONA 86314

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**Franklin Phonetic School – Board Meeting Agenda  
Wednesday, October 1, 2014 @ 3:30**

Call to Order

Approval of prior meeting Minutes from September 18, 2014

Financial Report

Old Business:

- Update on Lunch Room Construction
- Sunny Slope Campus update
- Franklin School Lunch Program
- Parent Representative

New Business:

- Staff Board Member
- Community Board Member

Adjourn meeting

Franklin Phonetic Primary School

Board Meeting

September 18, 2014 @ 3:30

The meeting of the Franklin Phonetic Primary School Board was called to order at 3:39 @ Franklin Phonetic School, 6116. E. Hwy 69, Prescott Valley AZ by Cindy Franklin. Also present was Christina Gabaldon, Becky Fitch, Felica Lau, Shana Lujan, Mark Kille, and Tom Franklin. Via phone participation was Audrey Wright, Neil Wright, Melanie Acuri, Sherry Banberry and Alison Alva.

**Approval of prior meeting minutes of 8-14 -14:** The meeting minutes were motioned to be approved as written by Tom Franklin and seconded by Felicia Lau the motion passed unanimously.

**Financial Report for September 1-17, 2014:** The financial report was presented by Alison Alva and she reported that the school was in great financial standing and still had one more pay period during this month. She also mentioned that October would have three pay periods and that we may need to pull additional funds from grants to cover the costs for October. Alison Alva and Christina Gabaldon would be working together to see what would need to be taken out of the grants during the month of October. The financial report was motioned to accept as written by Felicia Lau and seconded by Becky Fitch, the motion passed unanimously.

**Old Business:**

**New Cafeteria Update:** The lunch room construction has begun and the proper permits have been obtained. Administration is being very frugal on the cost of the construction to convert the space into the new cafeteria.

**Sunnyslope Campus Update:** Sunnyslope currently has 14 students enrolled at the campus at this time. The AZ Charter School Board visited the site and everything was up to regulations. Students have been learning and doing well in classes. Sunnyslope will continue its efforts in the advertising and recruitment of more students.

## **New Business:**

### **Discussion of Possible Federal Funded Lunch Program: Parent Board Member**

**Representative:** Discussion took place regarding the possibility of a federally funded school. Sherry Banberry has experience at other local charter schools in Sunnyslope starting and maintaining successful school lunch programs. Franklin school could be eligible for a school wide free breakfast program. Nutritional guidelines would have to be followed. Currently some of Franklin School's students come to school without eating breakfast or having a lunch for the afternoon. With a federally funded program school fundraisers involving the sale of food during school hours would be prohibited. The program could provide after school snacks for the students that attend. Participation in the program would be determined by a family's income and they could opt out of the program if they chose to. Sherry Banberry will have a cost analysis of the cost for starting the food program, Ms. Gabaldon will conduct a survey to parents gauging their interest in a school lunch program. The issue will be tabled until the next board meeting.

**Staff Board Member Representative:** A memo will be sent out to all staff members to see if anyone on staff is interested in becoming a staff representative.

**Parent Board Member Representative:** One completed application, resume, and clearance card was received by Traci Lira to become the parent representative for the 2014-2015 school year. Felicia Lau said she would graciously step down as the current parent representative. An election would not be necessary since there is only one candidate. Traci Lira will be invited to the next board meeting.

**Increase Enrollment Cap at the Franklin Phonetic Prescott Valley Site:** The board discussed raising the enrollment cap at the Prescott Valley site from 475 students to 500 students. Franklin currently has 476 students and a waiting list.

Notification of the change would then need to be sent to the Arizona Charter School Board Association. Franklin School recently obtained more square footage recently when they acquired the Tara Tai Restaurant. A motion to increase the

enrollment cap at the Prescott Valley site from 475 students to 500 students was made by Ms. Gabaldon, seconded by Mrs. Lau and passed unanimously.

**Amending the Number of Executive Charter Board Members at the Franklin Phonetic Prescott Valley Site:** Recently when the AZ Charter School Board visited the Sunnyslope sight it was noted that the By-Laws of the Franklin Phonetic School Board currently read that there are 7 executive members. However, with the death of Mr. Albert O. Davis the bylaws needed to be amended to 6 executive board members and sent to the AZ Charter School Board. The motion was made by Audrey Wright and seconded by Tom Franklin and passed unanimously.

**Next Meeting Scheduled for:** October 1, 2014 @ 3:30

**Adjournment** for the meeting motion occurred at 5:12 and was made by Becky Fitch and Seconded by Shana Lujan and passed unanimously.

9:55 AM

10/01/14

Accrual Basis

**Franklin Phonetic School**  
**Profit & Loss**  
**October 1, 2014**

	<u>Oct 1, 14</u>
<b>Income</b>	
3000-Revenue from State Sources (3000-000-00-3000)	
3100 · Unrestricted Grants (3000-000-00-3100)	
31-3110 · ADE Equalization (3000-000-00-3110)	244,466.94
Total 3100 · Unrestricted Grants (3000-000-00-3100)	<u>244,466.94</u>
Total 3000-Revenue from State Sources (3000-000-00-3000)	244,466.94
<b>Total Income</b>	<u>244,466.94</u>
<b>Gross Profit</b>	244,466.94
<b>Expense</b>	
100 · Regular Education (100-100-0000-0000)	
10-6000 · Instruct (1000-100-1000-6000)	
10-6500 · Other Purchased Services (1000-100-1000-6500)	
10-6520 · Insurance (1000-100-2600-6520)	2,741.73
Total 10-6500 · Other Purchased Services (1000-100-1000-6500)	<u>2,741.73</u>
10-6800 · Other Expenses (1000-100-1000-6800)	
10-6840 · Bank Charges (1000-100-10-6840)	658.33
Total 10-6800 · Other Expenses (1000-100-1000-6800)	<u>658.33</u>
Total 10-6000 · Instruct (1000-100-1000-6000)	<u>3,400.06</u>
Total 100 · Regular Education (100-100-0000-0000)	3,400.06
50-0000 · Debt Service (1000-100-5000-0000)	
50-6840 · Interest Expense (1000-100-5000-6840)	16,521.78
Total 50-0000 · Debt Service (1000-100-5000-0000)	<u>16,521.78</u>
<b>Total Expense</b>	<u>19,921.84</u>
<b>Net Income</b>	<u><u>224,545.10</u></u>

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### Survey Results

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<b>Title</b>	Hot lunch Survey
<b>Site</b>	FRANKLIN PHONETIC PRIMARY SCHOOL
<b>Scheduled By</b>	Christina Gabaldon
<b>Send Time</b>	23 September 2014 6:00PM (AZ)
<b>Voice Completed</b>	23 September 2014 6:22PM (AZ) (First attempt completed at 23 September 2014 6:22PM (AZ))

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(Greeting recording and text in default language)

Good evening parents and guardians this is ms. gabaldon the elementary principal at franklin phonetic school. The purpose of this call is to inquire on whether or not you would be interested in Franklin school offering a hot lunch program. Since acquiring the Tara Tai restaurant we have been working on remodeling the building to make it into our new cafeteria. If we have enough parent interest we could possibly offer our franklin families a healthy hot lunch program at our school. This is where your valuable input would help us in deciding if a hot lunch program is a need at our school.

#### Question 1

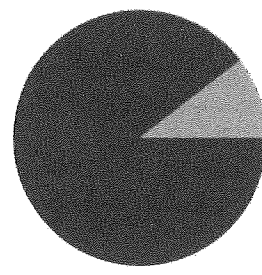
If you would like a hot lunch program at franklin school please press 1 | you would not like a hot lunch program at franklin school please press 2

#### Response Rate

100% (125)

yes (112)

no (13)



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### Survey Results

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**Title** Resend - Hot lunch Survey

**Site** FRANKLIN PHONETIC PRIMARY SCHOOL

**Scheduled By** Christina Gabaldon

**Send Time** 30 September 2014 6:00PM (AZ)

**Voice Completed** 30 September 2014 6:32PM (AZ) (First attempt completed at 30 September 2014 6:11PM (AZ))

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(Greeting recording and text in default language)

Good evening parents and guardians this is ms. gabaldon the elementary principal at franklin phonetic school. The purpose of this call is to inquire on whether or not you would be interested in Franklin school offering a hot lunch program. Since acquiring the Tara Tai restaurant we have been working on remodeling the building to make it into our new cafeteria. If we have enough parent interest we could possibly offer our franklin families a healthy hot lunch program at our school. This is where your valuable input would help us in deciding if a hot lunch program is a need at our school.

#### Question 1

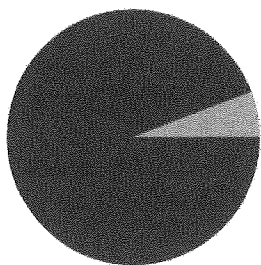
If you would like a hot lunch program at franklin school please press 1 | you would not like a hot lunch program at franklin school please press 2

#### Response Rate

100% (52)

yes (49)

no (3)



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From: Alicia Raj  
Principal@Camelback Academy

I have been a primary teacher for the past nine years. For many of those years, breakfast was not provided to our students. Many days, I would have students that came in complaining of stomach aches, or tiredness. They often told me they didn't eat at home because their family couldn't purchase food, or their parents were rushing to get to work in the morning and they didn't have any time to eat.

After we started our free breakfast program, it was a great relief to our parents. They knew that their child would receive the nourishment they needed each morning. Having free breakfast in our classrooms eliminated many trips to the health aide's office because their stomachs now had the fuel to support them until lunch. Students weren't as lethargic either. Their brains and bodies were ready for a productive day of learning!



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**Subject:** Fwd: FW: Food Service Statement

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**From:** Franklin School (nilknarf@cableone.net)

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**To:** cgabaldon@franklinphoneticschool.com;

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**Date:** Tuesday, September 30, 2014 4:07 PM

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----- Forwarded message -----

**From:** Sharie Banbury <SBanbury@cbak8.com>  
**Date:** Fri, Sep 26, 2014 at 1:41 PM  
**Subject:** FW: Food Service Statement  
**To:** "nilknarf@cableone.net" <nilknarf@cableone.net>

This is from Camelback Academy's Vice Principle

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**From:** Loren Velasquez  
**Sent:** Friday, September 26, 2014 12:42 PM  
**To:** Sharie Banbury  
**Subject:** RE: Food Service Statement

Breakfast in the classroom is an awesome program. A lot of students come to school hungry and need the nutrition to be successful for the school day. Having breakfast available for every student encourages ALL students to eat in the morning. I know personally that "muffin Fridays" are a big hit here at Camelback! It is a great program and reaches all of our students.

The lunches are much more healthier than what I remember as a student. The kids love the healthy food and genuinely enjoy eating lunch every day. Camelback provides a variety of healthy lunch options to all the students.

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**From:** Sharie Banbury  
**Sent:** Friday, September 26, 2014 8:11 AM