

## On Site Support Services at Franklin Phonetic School Prescott Valley

“On-site learning opportunities and support services” or “on-site support services” means targeted support services offered directly to students when the school is not open for in-person instruction.

### On-site Support Services General Requirements

Under EO 2020-51, all school districts and charter schools are required to make a physical space available to students who need a place to go during the day. Schools can identify which students meet these threshold criteria by asking parents and guardians to identify their evolving needs on an ongoing basis, including the targeted service their student requires and their scheduling needs. Schools can optimize the provision and utilization of services through robust communication about individual student needs and available capacity and targeting the specific service or resource to those specific students who have that expressed need. Schools are not required to provide all available support services on-site daily to every student who expresses any need and can optimize resource utilization by ensuring parents and guardians have the opportunity to identify which specific service their student needs.

Franklin School will offer an onsite learning center at the campus for special needs students, ELL, Title I, and students who do not have internet access at home and fulfill the following requirements. All forms and request will be submitted through email at [onsite@fppspv.net](mailto:onsite@fppspv.net)

### Requirements to request onsite learning for your child:

- Students must have a specific need to be considered for onsite learning opportunities.
- Not all parent requests will be honored and will be based on the students individual needs, social distancing requirements, and scheduling limitations to ensure the safety of all staff and students in attendance.
- Parent permission slip/request for onsite learning form must be signed and received by 10:00 AM the Friday before the parent is requesting services for their child.
- Parents must sign a one time waiver form and the form must be received by 10:00 AM the Friday before the parent is requesting services for their child. Students must maintain social distancing and wear a face covering while on campus.
- Students must bring a water bottle that is refillable since water fountains will not be in use and students can only access the water bottle refill stations on campus.
- Parents must email the school EVERY FRIDAY by 10:00 AM at [onsite@fppspv.net](mailto:onsite@fppspv.net) to request that their child attend onsite learning for the following Monday.
- Parents will receive a confirmation email by end of day on the Friday before to inform parents if their request for onsite learning has been approved or denied.
- Pick up and drop off will occur from the elementary side of the school located on Copper Hill Drive.
- During drop off, students will be temperature checked and parents must wait to ensure that the student does not have a temperature before they can leave the drop off area in the morning.
- If a child arrives at school without a parent, bike or walking, and they have a temperature, the student will be isolated and the parents will be contacted to come and pick up their child per Franklin handbook.

### Procedures during onsite learning:

- Materials and Chromebooks will be provided and only used by the student who is issued the supplies.
- Students will take hourly face mask/covering breaks.
- Breakfast and lunch will be served in the onsite learning area.
- Students will wash their hands frequently throughout the day.
- The playground area will be sanitized after each use.
- Every attempt will be made to keep elementary students separate from junior high students during onsite learning.
- Classroom paraeducators will be available to assist students with their Google Classroom assignments.
- Students will be expected to maintain social distancing expectations throughout the day.
- Students will arrive for onsite learning no earlier than 7:50 and no later than 8:20 and will go directly to the onsite learning area. There will be no recess before onsite learning begins.
- Students will be expected to stay for the entire school day or based on individual student needs. We must have parent notification and approval for any students being picked up prior to the end of their scheduled time.
- Onsite hours of operation for Kindergarten, 4th and 5th grades are Monday-Thursday 8:00-3:00 8:15-3:00 for 1st-3rd grade, and 8:00-3:30 for junior high students. Friday operation hours are 8:00-11:00 for Kindergarten, 8:00-11:45 for 1st-3rd grade, 8:00-12:10 for 4th-5th grade, and 8:00-12:15 for junior high.

#### Mask/Face Covering Policy:

All students, staff, and visitors are required to wear a mask or face covering while on campus. Face coverings must be worn appropriately and cover the nose and mouth. Children 5 years and younger are not required to wear a mask. A documented recommendation provided from medical or other professional personnel is required if a person is not able to wear a mask.