

**FRANKLIN PHONETIC SCHOOL**

6116 EAST HIGHWAY 69  
PRESCOTT VALLEY, ARIZONA 86314

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Franklin Phonetic School –  
Board Meeting Agenda  
Thursday, September 26, 2019 @ 3:30

Call to Order

Approval of prior meeting minutes from August 22, 2019

New Business:

- Financial Report for Prescott Valley and Sunnyslope
- \*\*\*\*Discussion and possible approval of purchasing Google Chrome OS management console Licenses for Chrome Books
- Approval of K-3 MOWR Budgets for Prescott Valley and Sunnyslope Campus

Old Business:

- Sunnyslope Campus Update
- Prescott Valley Campus Update

Adjourn meeting

Next Meeting:

# Franklin Phonetic School-Board Meeting Minutes

## August 22, 2019

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

### **Call to order:**

3:35

Present: Becky Fitch, Kelly Hawley, Christina Gabaldon, Melanie Acura, Traci Lira

Phone Participation: Alison Alva, Tom Franklin, Cindy Franklin, Audrey Wright

Not Present: Neil Wright

### **Approval of the prior minutes:**

Melanie's last name is still officially Acura so that will need to be changed in last month's meeting minutes and all previous minutes as well. Denette is no longer on the board so she will need to be deleted. Motion to approve prior minutes by Traci Lira, seconded by Alison Alva, and passed unanimously.

### **New Business:**

#### **Approval of combined Sunnyslope and Prescott Valley Campus budget for July-August**

Both schools are combined to streamline the upcoming audit which is due by November 15, 2019.

Once the audit is complete, the budget will be separated. Motion to approve the budget was made by Kelly Hawley, seconded by Traci Lira, and passed unanimously.

### **Old Business:**

#### **Sunnyslope update**

We have approximately 95 students which puts us about 5 students away from being at capacity

#### **Prescott Valley update**

The school year has started off smoothly. We are able to provide a few after school activities until 4:15 without the 21<sup>st</sup> Century Grant.

The PTA board is present and discussed the upcoming walk-a-thon and other fundraisers. The PTA has tried to get quotes for turf for the Jr. High playground but the cost is very high. It was almost pointed out that part of the playground is rented to us by Debbie Cook so any changes would have to be approved by her as well. Real grass was discussed but would be expensive to maintain. They also shared a concern of students sitting on the hot ground at dismissal. Mrs. Franklin stated that we do have a parking structure that is currently at her house. The school had tried to put up the structure but the city would not issue permits at that time. Now that the parking issue has been resolved, we can try again.

There has been an issue getting TestNav, the program required for ELL and AzM2 testing, on to the new chrome books. David Cutter is still working on the issue.

### **Next meeting:**

September 26, 2019 @3:30

### **Adjourn:**

Motion to adjourn at 4:03 by Kelly Hawley, seconded by Christina Gabaldon, and passed unanimously.

**Franklin Phonetic Primary School, Inc.**  
**Income Statement**  
**For the Three Months Ending September 30, 2019**

	Current Month	
Revenues		
Earnings on Investments	\$ 0.00	
Cont/Donations Private	400.00	
Refund of Prior Year Expenses	0.00	
State Equalization Assistance	236,140.58	
State Equalization Assistance	49,489.09	
Prop 301 - 1011	0.00	
Prop 301 - 1011	1,449.90	
Prop 301 - 1012	0.00	
Prop 301 - 1012	1,449.90	
Prop 301 - 1013	0.00	
Prop 301 - 1013	724.97	
Prop 202-Instructional Improve Title III	0.00	
IDEA Basic	0.00	
IDEA-Pre School	0.00	
Paid Lunches	0.00	
Fund Raisers	0.00	
Fund Raisers	0.00	
Extracurricular Activities Fee	58.50	
Extracurricular Activities Fee	652.00	
<b>Total Revenues</b>	<b>290,364.94</b>	
Cost of Sales		
<b>Total Cost of Sales</b>	<b>0.00</b>	
<b>Gross Profit</b>	<b>290,364.94</b>	
Expenses		
Teachers - Certified	51,213.68	
Teachers - Certified	20,730.70	
Substitute Teachers	1,625.00	

**Franklin Phonetic Primary School, Inc.**  
**Income Statement**  
**For the Three Months Ending September 30, 2019**

	Current Month
Other - Non-Certified	0.00
Employee Insurance	249.32
Social Security	19,870.03
Social Security	0.00
Medicare	0.00
Medicare	0.00
Retirement Plan	20,722.37
Retirement Plan	0.00
Long-Term Disability	326.91
Long-Term Disability	0.00
Miscellaneous Purchased Service	0.00
Miscellaneous Purchased Service	668.75
Telephone & Postage	40.00
Telephone & Postage	0.00
Internet Services	120.31
Internet Services	0.00
Continuing Education	46.95
Continuing Education	0.00
Supplies	812.12
Supplies	0.00
Curriculum Supplies	0.00
Curriculum Supplies	0.00
Books, Periodicals, & Inst. Ai	0.00
Books, Periodicals, & Inst. Ai	0.00
Textbooks	0.00
Textbooks	0.00
Dues & Fees	460.00
Dues & Fees	113.00
Miscellaneous Expense	0.00
Miscellaneous Purchased Service	0.00
Miscellaneous Purchased Service	0.00
Continuing Education	0.00
Continuing Education	150.77
Supplies	0.00
Supplies	0.00
Dues & Fees	0.00
Dues & Fees	0.00
Travel & Conferences	0.00
Travel & Conferences	0.00
Other - Non-Certified	0.00
Other - Non-Certified	0.00
Social Security	0.00
Social Security	0.00

**Franklin Phonetic Primary School, Inc.**  
**Income Statement**  
**For the Three Months Ending September 30, 2019**

	Current Month
Social Security	0.00
Medicare	0.00
Medicare	0.00
Retirement Plan	0.00
Retirement Plan	0.00
Long-Term Disability	0.00
Long-Term Disability	0.00
Miscellaneous Purchased Service	0.00
Miscellaneous Purchased Service	0.00
Repair and Maintenance - Equip	24.26
Repair and Maintenance - Equip	0.00
Furniture & Equipment Rental	0.00
Furniture & Equipment Rental	0.00
Telephone & Postage	1,896.90
Telephone & Postage	239.11
Internet Services	0.00
Internet Services	0.00
Advertising	58.52
Supplies	1,675.70
Supplies	745.99
Dues & Fees	0.00
Miscellaneous Expense	110.00
Miscellaneous Expense	545.55
Financial Services	6,003.50
Financial Services	0.00
Other - Non-Certified	0.00
Water/Sewer	0.00
Water/Sewer	0.00
Cleaning & Disposal Services	0.00
Cleaning & Disposal Services	0.00
Lawn Care	375.00
Security Services	423.50
Security Services	227.48
Repair and Maintenance - Build	407.18
Repair and Maintenance - Build	0.00
Repair and Maintenance - Equip	0.00
Repair and Maintenance - Equip	0.00
Land and Building Rental	0.00

Franklin Phonetic Primary School, Inc.  
 Income Statement  
 For the Three Months Ending September 30, 2019

	Current Month
P/C Insurance	9,138.50
Supplies	0.00
Natural Gas/Propane	474.03
Natural Gas/Propane	0.00
Electricity	0.00
Electricity	0.00
Contracted Counselor/Therapist	0.00
Gasoline	0.00
Gasoline	0.00
Miscellaneous Purchased Servic	0.00
Teachers - Certified	50,505.19
Teachers - Certified	4,171.92
Social Security	0.00
Social Security	0.00
Medicare	0.00
Retirement Plan	0.00
Long-Term Disability	0.00
Teachers - Certified	892.00
Teachers - Certified	567.00
Social Security	0.00
Social Security	0.00
Medicare	0.00
Retirement Plan	0.00
Long-Term Disability	0.00
Teacher Aides	38,834.42
Teacher Aides	17,642.69
Social Security	0.00
Social Security	0.00
Social Security	0.00
Medicare	0.00
Medicare	0.00
State Retirement	0.00
Retirement Plan	0.00
Long-Term Disability	0.00
Long-Term Disability	0.00
Continuing Education	0.00
Teachers - Certified	4,230.76
Teachers - Certified	4,407.68
Miscellaneous Purchased Servic	32.06

Franklin Phonetic Primary School, Inc.  
 Income Statement  
 For the Three Months Ending September 30, 2019

	Current Month
Contracted Counselor/Therapist	140.00
Teachers - Non-Certified	3,667.68
Teachers - Non-Certified	3,667.68
Teachers - Non-Certified	0.00
Social Security	0.00
Medicare	0.00
Retirement Plan	0.00
Contracted Counselor/Therapist	7,055.00
Contracted Counselor/Therapist	210.00
Miscellaneous Purchased Service	0.00
Teachers - Non-Certified	0.00
Supplies	0.00
Teachers - Non-Certified	150.00
Teachers - Certified	0.00
Continuing Education	0.00
Field Trips	0.00
Other Food	5,785.79
Other Food	4,214.05
Dues & Fees	0.00
Travel	0.00
Supplies	0.00
Uniforms	507.29
Dues & Fees	1,250.00
Dues & Fees	(310.00)
<b>Total Expenses</b>	<b>287,116.34</b>
<b>Net Income</b>	<b>\$ 3,248.60</b>



## A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000035827052.1	Sales Rep	Eric Vinyard
Total	\$13,182.05	Phone	(800) 456-3355, 80000
Customer #	15596556	Email	Eric_Vinyard@Dell.com
Quoted On	Mar. 27, 2019	<b>Billing To</b>	MS DAVID CUTTER
Expires by	Apr. 26, 2019		FRANKLIN PHONETIC PRIMARY 6151 E COPPER HILL DR PRESCOTT VALLEY, AZ 86314-2804

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Eric Vinyard

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### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
DAVID CUTTER FRANKLIN PHONETIC PRIMARY 6151 E COPPER HILL DR PRESCOTT VALLEY, AZ 86314-2804 (520) 775-6747	Standard Delivery

Product	Unit Price	Qty	Subtotal
GOOGLE CHROME OS MANAGEMENT CONSOLE LICENSE, EDUCATION	\$25.27	60	\$1,516.20



Charter District K-3 Reading Program A.R.S. §15-211 (B)  
 FY 2020 EXPENDITURE BUDGET

DUE DATE: October 1, 2019

Charter Schoolwide Project	Funding Generated by the K-3 Support Level Weight	No. of Personnel		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	TOTALS		% Increase/Decrease	
		FY 2019 Budget	FY 2020 Budget						FY 2019 Actual	FY 2020 Budget Year		
Expenses												
1000 Instruction	1	1.0	1.0	27,797	5,407				25,907	33,204	28.2%	1.
2000 Support Services	2	0.0							0	0	0.0%	2.
2100 Students	3	0.0							0	0	0.0%	3.
2200 Instruction	4	0.0							0	0	0.0%	4.
2300 General Administration	5	0.0							0	0	0.0%	5.
2400 School Administration	6	0.0							0	0	0.0%	6.
2500 Central Services	7	0.0							0	0	0.0%	7.
2600 Operation & Maintenance of Plant	8	0.0							0	0	0.0%	8.
2700 Student Transportation	9	0.0							0	0	0.0%	9.
2900 Other	10	0.0							0	0	0.0%	10.
3000 Operation of Noninstructional Services	11	0.0							0	0	0.0%	11.
4000 Facilities Acquisition & Construction	12	0.0							0	0	0.0%	12.
5000 Debt Service	13	1.0	1.0	27,797	5,407				25,907	33,204	28.2%	13.
Total (lines 1-12)												
550 K-3 Reading Program									25,907	0	-100.0%	14.
1000 Instruction	14	1.0										
2000 Support Services	15	0.0							0	0	0.0%	15.
2100 Students	16	0.0							0	0	0.0%	16.
2200 Instruction	17	0.0							0	0	0.0%	17.
2300 General Administration	18	0.0							0	0	0.0%	18.
2400 School Administration	19	0.0							0	0	0.0%	19.
2500 Central Services	20	0.0							0	0	0.0%	20.
2600 Operation & Maintenance of Plant	21	0.0							0	0	0.0%	21.
2700 Student Transportation	22	0.0							0	0	0.0%	22.
2900 Other	23	0.0							0	0	0.0%	23.
3000 Operation of Noninstructional Services	24	0.0							0	0	0.0%	24.
4000 Facilities Acquisition & Construction	25	0.0							0	0	0.0%	25.
5000 Debt Service	26	1.0	0.0	0	0	0	0	0	25,907	0	-100.0%	26.
Total (lines 14-25) (should agree Budget page 1, line 32)												
550 K-3 Reading Program - Capital Acquisitions												
0191 Land and Land Improvements	1.								0	0		
0192 Site Improvements	2.								0	0		
0194 Buildings and Building Improvements	3.								0	0		
0196 Equipment	4.								0	0		
0198 Construction in Progress	5.								0	0		
Total Capital Acquisitions (lines 1-5)	6.								0	0		
K-3 Support Level Weight-Capital Acquisitions												
0191 Land and Land Improvements	1.								0	0		
0192 Site Improvements	2.								0	0		
0194 Buildings and Building Improvements	3.								0	0		
0196 Equipment	4.								0	0		
0198 Construction in Progress	5.								0	0		
Total Capital Acquisitions (lines 1-5)	6.								0	0		

FY 2019 ANNUAL FINANCIAL REPORT  
 Charter K-3 Reading Program A.R.S. §15-211 (B)

DUE DATE: October 1, 2019

Charter Schoolwide Project	Expenses	Funding Generated by the K-3 Support Level Weight	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	TOTALS		%	
								FY2019 Budget	FY2019 Actual		Prior Year Actual
1000 Instruction		1	21,688	4,219				25,907	25,907	0	1.
2000 Support Services		2						0	0	0	2.
2100 Students		3						0	0	0	3.
2200 Instruction		4						0	0	0	4.
2300 General Administration		5						0	0	0	5.
2400 School Administration		6						0	0	0	6.
2500 Central Services		7						0	0	0	7.
2600 Operation & Maintenance of Plant		8						0	0	0	8.
2700 Student Transportation		9						0	0	0	9.
2900 Other		10						0	0	0	10.
3000 Operation of Noninstructional Services		11						0	0	0	11.
4000 Facilities Acquisition & Construction		12						0	0	0	12.
5000 Debt Service		13	21,688	4,219	0	0	0	25,907	25,907	0	13.
<b>550 K-3 Reading Program</b>											
1000 Instruction		14	21,688	4,219				25,907	25,907	0	14.
2000 Support Services		15						0	0	0	15.
2100 Students		16						0	0	0	16.
2200 Instruction		17						0	0	0	17.
2300 General Administration		18						0	0	0	18.
2400 School Administration		19						0	0	0	19.
2500 Central Services		20						0	0	0	20.
2600 Operation & Maintenance of Plant		21						0	0	0	21.
2700 Student Transportation		22						0	0	0	22.
2900 Other		23						0	0	0	23.
3000 Operation of Noninstructional Services		24						0	0	0	24.
4000 Facilities Acquisition & Construction		25						0	0	0	25.
5000 Debt Service		26	21,688	4,219	0	0	0	25,907	25,907	0	26.
Total (lines 14-25) (should agree AFR page 2, line 32)											

  

550 K-3 Reading Program - Capital Acquisitions	Prior Year Actual	Current Year Actual	K-3 Support Level Weight-Capital Acquisitions	Prior Year Actual	Current Year Actual
0192 Site Improvements	0	0	0192 Site Improvements	0	0
0194 Buildings and Building Improvements	0	0	0194 Buildings and Building Improvements	0	0
0196 Equipment	0	0	0196 Equipment	0	0
0198 Construction in Progress	0	0	0198 Construction in Progress	0	0
Total Capital Acquisitions (lines 1-5)	0	0	Total Capital Acquisitions (lines 1-5)	0	0

FY 2020 EXPENDITURE BUDGET

Charter District K-3 Reading Program A.R.S. §15-211 (B)

DUE DATE: October 1, 2019

Charter Schoolwide Project	No. of Personnel		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	TOTALS		% Increase/Decrease
	FY 2019 Budget	FY 2020 Budget						FY 2019 Actual	FY 2020 Budget Year	
<b>Funding Generated by the K-3 Support Level Weight</b>										
1080 Instruction	1	1.0	9,180	1,777				7,504	10,957	46.0%
2000 Support Services										
2100 Students	2	0.0						0	0	0.0%
2200 Instruction	3	0.0						0	0	0.0%
2300 General Administration	4	0.0						0	0	0.0%
2400 School Administration	5	0.0						0	0	0.0%
2500 Central Services	6	0.0						0	0	0.0%
2600 Operation & Maintenance of Plant	7	0.0						0	0	0.0%
2700 Student Transportation	8	0.0						0	0	0.0%
2900 Other	9	0.0						0	0	0.0%
3000 Operation of Noninstructional Services	10	0.0						0	0	0.0%
4000 Facilities Acquisition & Construction	11	0.0						0	0	0.0%
5000 Debt Service	12	0.0						0	0	0.0%
<b>Total (lines 1-12)</b>	13	1.0	9,180	1,777	0	0	0	7,504	10,957	46.0%
<b>550 K-3 Reading Program</b>										
1000 Instruction	14	1.0						7,504	0	-100.0%
2000 Support Services										
2100 Students	15	0.0						0	0	0.0%
2200 Instruction	16	0.0						0	0	0.0%
2300 General Administration	17	0.0						0	0	0.0%
2400 School Administration	18	0.0						0	0	0.0%
2500 Central Services	19	0.0						0	0	0.0%
2600 Operation & Maintenance of Plant	20	0.0						0	0	0.0%
2700 Student Transportation	21	0.0						0	0	0.0%
2900 Other	22	0.0						0	0	0.0%
3000 Operation of Noninstructional Services	23	0.0						0	0	0.0%
4000 Facilities Acquisition & Construction	24	0.0						0	0	0.0%
5000 Debt Service	25	0.0						0	0	0.0%
<b>Total (lines 14-25) (should agree Budget page 1, line 32)</b>	26	1.0	0	0	0	0	0	7,504	0	-100.0%
<b>550 K-3 Reading Program - Capital Acquisitions</b>										
0191 Land and Land Improvements								0	0	
0192 Site Improvements								0	0	
0194 Buildings and Building Improvements								0	0	
0196 Equipment								0	0	
0198 Construction in Progress								0	0	
<b>Total Capital Acquisitions (lines 1-5)</b>								0	0	

K-3 Support Level Weight-Capital Acquisitions	TOTALS		% Increase/Decrease
	FY 2019 Actual	FY 2020 Budget Year	
0191 Land and Land Improvements	0	0	
0192 Site Improvements	0	0	
0194 Buildings and Building Improvements	0	0	
0196 Equipment	0	0	
0198 Construction in Progress	0	0	
<b>Total Capital Acquisitions (lines 1-5)</b>	0	0	

FY 2019 ANNUAL FINANCIAL REPORT  
Charter K-3 Reading Program A.R.S. §15-211 (B)

DUE DATE: October 1, 2019

Charter Schoolwide Project	Funding Generated by the K-3 Support Level Weight	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	TOTALS		Increase/Decrease in Actual	
							FY2019 Budget	FY2019 Actual		
1000 Instruction	1	6,282	1,222				7,504	7,504	7,348	2.1%
2000 Support Services										
2100 Students	2						0	0	0	0.0%
2200 Instruction	3						0	0	0	0.0%
2300 General Administration	4						0	0	0	0.0%
2400 School Administration	5						0	0	0	0.0%
2500 Central Services	6						0	0	0	0.0%
2600 Operation & Maintenance of Plant	7						0	0	0	0.0%
2700 Student Transportation	8						0	0	0	0.0%
2900 Other	9						0	0	0	0.0%
3000 Operation of Noninstructional Services	10						0	0	0	0.0%
4000 Facilities Acquisition & Construction	11						0	0	0	0.0%
5000 Debt Service	12						0	0	0	0.0%
Total (lines 1-12)	13	6,282	1,222	0	0	0	7,504	7,504	7,348	2.1%
550 K-3 Reading Program										
1000 Instruction	14	6,282	1,222				7,504	7,504	7,348	2.1%
2000 Support Services										
2100 Students	15						0	0	0	0.0%
2200 Instruction	16						0	0	0	0.0%
2300 General Administration	17						0	0	0	0.0%
2400 School Administration	18						0	0	0	0.0%
2500 Central Services	19						0	0	0	0.0%
2600 Operation & Maintenance of Plant	20						0	0	0	0.0%
2700 Student Transportation	21						0	0	0	0.0%
2900 Other	22						0	0	0	0.0%
3000 Operation of Noninstructional Services	23						0	0	0	0.0%
4000 Facilities Acquisition & Construction	24						0	0	0	0.0%
5000 Debt Service	25						0	0	0	0.0%
Total (lines 14-25) (should agree AFR page 2, line 32)	26	6,282	1,222	0	0	0	7,504	7,504	7,348	2.1%
550 K-3 Reading Program - Capital Acquisitions										
0191 Land and Land Improvements		0					0	0	0	
0192 Site Improvements		0					0	0	0	
0194 Buildings and Building Improvements		0					0	0	0	
0196 Equipment		0					0	0	0	
0198 Construction in Progress		0					0	0	0	
Total Capital Acquisitions (lines 1-5)		0	0	0	0	0	0	0	0	0.0%
K-3 Support Level Weight-Capital Acquisitions										
0191 Land and Land Improvements		0					0	0	0	
0192 Site Improvements		0					0	0	0	
0194 Buildings and Building Improvements		0					0	0	0	
0196 Equipment		0					0	0	0	
0198 Construction in Progress		0					0	0	0	
Total Capital Acquisitions (lines 1-5)		0	0	0	0	0	0	0	0	0.0%