

FRANKLIN PHONETIC SCHOOL

6116 East Highway 69
Prescott Valley, Arizona 86314

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FRANKLIN PHONETIC SCHOOL, INC.

BOARD MEETING AGENDA

Wednesday February 21st, 2024 at 3:45pm

Zoom meeting Audio or Video

Phone # 689-278-1000

Meeting ID # 923 0949 0512

Passcode # 000399

Call to Order

- Approval of Prior Board Meeting Minutes from January 10th, 2024
- PV Income Statement – February 1st thru 20th, 2024

New Business

- Proposed 2024-2025 School Year Calendar
- New Certified Sub Teacher rate due to Minimum Wage increase on 1-1-24

Old Business

- Prescott Valley Campus Update

Set Next Meeting

Meeting Adjourned

Franklin Phonetic School-Emergency Board Meeting Minutes

Wednesday, January 10, 2024

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

On Phone: Kristen Goode, Alison Alva, Dusti Lewis-Richter, Cindy Franklin, Tom Franklin, Clydene Dechert, Audrey Wright, Lane Burkitt

Absent: Neil Wright

Call to order: 3:59 p.m.

Approval of prior meeting minutes: Motion to approve January 10th meeting minutes was made by Lane Burkitt, seconded by Tom Franklin and passed unanimously.

PV Income Statement: The financial statement is December 1 -December 31(2023) and January 1-January 8 (2024) due to not having a meeting in December. There was a one time payment from the State of Arizona and an award from winning 1st place in the Prescott Parade in the total amount of \$51, 369.15. Three payrolls were paid in December. Net income for December was \$1,556.90. January payroll is not included in this statement. Title 1 teacher stipends are included in this statement. A motion to accept the Prescott Valley income statement was made by Tom Franklin and seconded by Lane Burkitt and passed unanimously.

Old Business:

- **Prescott Valley Campus Update:** There will be a safety audit that is mandated by the state. Our campus will be inspected and our safety plan / policy will be reviewed. Money has been spent to make corrections to safety issues. Staff records such as fingerprint clearances are on file. Webinars about the safety audit will be January 15-19. All staff vacancies have been filled. The gas was turned off in the auditorium (downstairs). HVAC repair will come out at the end of the week (1/8/24-1/12/24). A pipe was a frozen and broke in the elementary building. There was no water in the elementary building and a plumber was called. He worked on the issues and should have it fixed by 1/11/24. Our maintenance man will be leaving for another state due to a family emergency. Prior maintenance man Ryan can come in after hours / weekends as needed. Leo Condos has been in contact with our newly formed PTO. They created their bylaws and formed an LLC.

Next meeting: Wednesday, February 21st, 2024 at 3:45 p.m.

Adjourn: Motion to adjourn board meeting at 4:36 p.m. was made by Tom Franklin, seconded by Alison Alva and passed unanimously.

**Franklin Phonetic Primary School, Inc.
PV - Income Statement 2-1-24 to 2-20-24**

	Current Month
Revenues	
Cont/Donations Private	0.00
Miscellaneous Revenue	0.00
State Equalization Assistance	221,950.39
Esser Grants-PV	0.00
Prop 301 - 1011	11,287.76
Prop 301 - 1012	11,287.76
Prop 301 - 1013	5,643.88
Prop 202-Inst Improvement	0.00
Prop 123	0.00
Title 1	23,283.18
Title II	1,900.00
IDEA Basic Part 611	7,100.00
IDEA Preschool Section 619	125.00
School Saftey Grant	10,373.46
SEI Budget - Comprehensive	720.00
Paid Lunches	0.00
Fund Raisers	0.00
Extracurricular Activities Fee	0.00
	293,671.43
Cost of Sales	0.00
Total Cost of Sales	0.00
Gross Profit	293,671.43
Expenses	
Teachers - Certified	51,411.20
Substitute Teachers	2,894.56
Other - Non-Certified	0.00
Employee Insurance	3,557.02
Social Security	8,164.96

**Franklin Phonetic Primary School, Inc.
PV - Income Statement 2-1-24 to 2-20-24**

	Current Month	
Retirement Plan	8,479.03	
Long-Term Disability	30.41	
Miscellaneous Purchased Servic	0.00	
Continuing Education	0.00	
Supplies	0.00	
Curriculum Supplies	35.52	
Books, Periodicals, & Inst. Ai	0.00	
Dues & Fees	0.00	
Miscellaneous Expense	0.00	
Miscellaneous Purchased Servic	0.00	
Financial Services	0.00	
Continuing Education	0.00	
Supplies	0.00	
Travel & Conferences	0.00	
Other - Non-Certified	7,132.44	
Employee Insurance	1,285.17	
Workers Compensation Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Repair and Maintenance - Equip	0.00	
Furniture & Equipment Rental	0.00	
Telephone & Postage	1,499.25	
Internet Services	145.98	
Advertising	0.00	
Travel	0.00	
Supplies	465.35	*** Cleaning Supplies
Supplies-FF & E < \$5000	0.00	
Dues & Fees	0.00	
Travel & Conferences	0.00	
Miscellaneous Expense	0.00	
Other - Non-Certified	4,103.00	
Employee Insurance	0.00	
Miscellaneous Purchased Servic	138.00	*** Insect Spray
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	
Security Services	0.00	
Repair and Maintenance - Build	142.50	*** Electrical Smell in Gym
Repair and Maintenance - Equip	0.00	

**Franklin Phonetic Primary School, Inc.
PV - Income Statement 2-1-24 to 2-20-24**

	Current Month	
Land and Building Rental	0.00	
P/C Insurance	0.00	
Supplies	198.88	*** Ace Valley Hardware
Natural Gas/Propane	1,643.92	
Electricity	0.00	
Depreciation Expense	0.00	
Amortization Expense	0.00	
Interest	0.00	
Miscellaneous Purchased Service	19.60	*** Yavapai County Education
Student Transportation Service	0.00	
Gasoline	0.00	
Teachers - Certified	2,059.11	
Teachers - Certified	0.00	
Teacher Aides	25,187.43	
Employee Insurance	2,505.68	
Continuing Education	0.00	
Teachers - Certified	5,529.29	
Unemployment Insurance	0.00	
Stipend - Title III	0.00	
Contracted Counselor/Therapist	0.00	
Teachers - Non-Certified	3,589.23	
Contracted Counselor/Therapist	0.00	
Miscellaneous Purchased Service	1,500.00	*** Website Maint
Supplies	0.00	
Teachers - Certified	507.07	
Teachers - Non-Certified	0.00	
Employee Insurance	815.12	
Continuing Education	0.00	
Teachers - Certified	2,118.10	
Other Food	75.00	*** Café
Dues & Fees	0.00	
Travel	0.00	
Supplies	116.72	*** Valentines Grams & Candy
Uniforms	0.00	
Dues & Fees	0.00	
Field Trips	0.00	

**Franklin Phonetic Primary School, Inc.
PV - Income Statement 2-1-24 to 2-20-24**

	<u>Current Month</u>
Total Expenses	<u>135,349.54</u>
Net Income	<u><u>\$ 158,321.89</u></u>

FRANKLIN PHONETIC PRIMARY SCHOOL 24-25

Rev 01/08/24

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
22 Office Open						
29 All Staff Back						

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1 Meet the Teacher						
5 1st Day of School						

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
2 Labor Day Holiday						
40th day 30th						

October						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
4 End 1st Quarter						
7-11 Fall Break						
23,24,25 Report Cards/ Conferences						

1st Term/Quarter	
8/5/2024	
10/4/2024	
18 progress 09/13/2024	

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
11 Veteran's Day						
25-29 Thanksgiving Break						

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
21 End 2nd Quarter						
22-29 Christmas Break						

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
1-3 Christmas Break						
20 MLK Day						
15 Report Cards						
Jan 22, 2025 100th Day						

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
17 President's Day						

2nd Term/Quarter	
10/14/2024	
12/20/2024	
progress 11/22/2024	
3rd Term/Quarter	
1/6/2025	
3/14/2025	
progress 02/14/25	
4th Term/Quarter	
3/24/2025	
5/23/2025	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
7 End 3rd Quarter						
11-15 Spring Break						
29 Easter Break						
27-28 Report Cards/ Conferences						

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
Report Cards						

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
21-23 Early Release						
23 Rpt Card Last Day						

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
1 Hour Early Release						
2 Hour Early Release						

progress 04/25/25
1/6/2025
3/14/2025
progress 02/14/25
3/24/2025
5/23/2025

- 1 Hour Early Release
- 2 Hour Early Release
- No School

Regular Schedule
 Half day-K 8:00-11:30
 Full Day-K-5 8:00-2:45
 Full Day 6-8 8:00-3:00

1 Hour Early Release
 Half day- K 8:00-11:30
 K-5 8:00-1:45
 6-8 8:00-2:00

2 Hour Early Release
 Half day K 8:00-11:30
 K-5 8:00-12:45
 6-8 8:00-1:00