

FRANKLIN PHONETIC SCHOOL

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FRANKLIN PHONETIC SCHOOL, INC.

BOARD MEETING AGENDA

Wednesday March 20th, 2024 at 3:45pm

Zoom meeting Audio or Video

Phone # 507-473-4847

Meeting ID # 910 5177 7461

Passcode # 342009

Call to Order

- Approval of Prior Board Meeting Minutes from January 10th, 2024 (correction) & February 21st, 2024.
- PV Income Statement – March 1st thru 18th, 2024

New Business

- **Acceptance of 2024-2025 Teacher Contracts**

Old Business

- Prescott Valley Campus Update

Set Next Meeting

Meeting Adjourned

Franklin Phonetic School-Emergency Board Meeting Minutes

Wednesday, January 10, 2024

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

On Phone: Kristen Goode, Alison Alva, Dusti Lewis-Richter, Cindy Franklin, Tom Franklin, Clydene Dechert, Audrey Wright, Lane Burkitt

Absent: Neil Wright

Call to order: 3:59 p.m.

Approval of prior meeting minutes: Motion to approve January 10th meeting minutes was made by Lane Burkitt, seconded by Tom Franklin and passed unanimously.

PV Income Statement: The financial statement is December 1 -December 31(2023) and January 1-January 8 (2024) due to not having a meeting in December. There was a one time payment from the State of Arizona. We received an award from winning 1st place in the Prescott Parade in the total amount of \$200.00. Three payrolls were paid in December. Net income for December was \$1,556.90. January payroll is not included in this statement. Title 1 teacher stipends are included in this statement. A motion to accept the Prescott Valley income statement was made by Tom Franklin and seconded by Lane Burkitt and passed unanimously.

Old Business:

- **Prescott Valley Campus Update:** There will be a safety audit that is mandated by the state. Our campus will be inspected and our safety plan / policy will be reviewed. Money has been spent to make corrections to safety issues. Staff records such as fingerprint clearances are on file. Webinars about the safety audit will be January 15-19. All staff vacancies have been filled. The gas was turned off in the auditorium (downstairs). HVAC repair will come out at the end of the week (1/8/24-1/12/24). A pipe was a frozen and broke in the elementary building. There was no water in the elementary building and a plumber was called. He worked on the issues and should have it fixed by 1/11/24. Our maintenance man will be leaving for another state due to a family emergency. Prior maintenance man Ryan can come in after hours / weekends as needed. Leo Condos has been in contact with our newly formed PTO. They created their bylaws and formed an LLC.

Next meeting: Wednesday, February 21st, 2024 at 3:45 p.m.

Adjourn: Motion to adjourn board meeting at 4:36 p.m. was made by Tom Franklin, seconded by Alison Alva and passed unanimously.

Franklin Phonetic School-Emergency Board Meeting Minutes

Wednesday, February 21, 2024

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

On Phone: Kristen Goode, Alison Alva, Cindy Franklin, Tom Franklin, Clydene Dechert, Audrey Wright.

Absent: Neil Wright, Lane Burkitt, Leo Condos, Dusti Lewis-Richter

Call to order: 3:49 p.m.

Approval of prior meeting minutes: One correction needs to be made. Motion to approve February 21st meeting minutes, with correction was made by Audrey Wright, seconded by Clydene Dechert and passed unanimously.

PV Income Statement: No Discussion. A motion to accept the Prescott Valley income statement was made by Tom Franklin and seconded by Clydene Dechert and passed unanimously.

New Business:

- **2024/2025 School Year Calendar:** It lines up pretty close to Humboldt School District's 2024/2025 school year calendar. The board agreed to having the week of Thanksgiving off. Motion to approve the 2024/2025 school year calendar was made by Alison Alva, seconded by Tom Franklin and passed unanimously.
- **Certified Sub Pay:** The pay of certified substitutes need to be increased due to the increase in minimum wage. We also want to be competitive in our wages offered for certified substitutes. We currently pay \$110.00 per day. HUSD pays \$125.00 per day. PUSD pays \$18.00 per hour. A motion to increase the pay of certified substitutes to \$130.00 per day effective 2/19/24, was made by Tom Franklin, seconded by Clydene Dechert and passed unanimously.

Old Business:

- **Prescott Valley Campus Update:** Safety survey from auditor sent via email. Intent to return has shown a very low turn over in the 2024/2025 school year. We are looking to hire a science teacher for next year.

Next meeting: Wednesday, March 20th, 2024 at 3:45 p.m.

Adjourn: Motion to adjourn board meeting at 4:10 p.m. was made by Tom Franklin, seconded by Clydene Dechert and passed unanimously.

**Franklin Phonetic Primary School, Inc.
PV Income Statement 3-1-24 to 3-18-24**

	Current Month
Revenues	
Cont/Donations Private	0.00
Miscellaneous Revenue	0.00
State Equalization Assistance	242,076.80
Esser Grants-PV	0.00
Prop 301 - 1011	0.00
Prop 301 - 1012	0.00
Prop 301 - 1013	0.00
Prop 202-Inst Improvement	0.00
Prop 123	0.00
Prop 123	0.00
Paid Lunches	0.00
Fund Raisers	0.00
Extracurricular Activities Fee	0.00
	242,076.80
Total Revenues	242,076.80
 Cost of Sales	
Total Cost of Sales	0.00
 Gross Profit	 242,076.80
 Expenses	
Teachers - Certified	53,669.96
Substitute Teachers	2,427.25
Other - Non-Certified	0.00
Employee Insurance	54.67
Social Security	6,849.79
Retirement Plan	6,081.20
Long-Term Disability	107.76
Miscellaneous Purchased Servic	0.00
Continuing Education	0.00
Supplies	0.00
Curriculum Supplies	84.15 *** Student Council Supplies

**Franklin Phonetic Primary School, Inc.
PV Income Statement 3-1-24 to 3-18-24**

	Current Month	
Books, Periodicals, & Inst. Ai	0.00	
Dues & Fees	0.00	
Miscellaneous Expense	0.00	
Miscellaneous Purchased Servic	0.00	
Financial Services	0.00	
Continuing Education	0.00	
Supplies	0.00	
Travel & Conferences	0.00	
Other - Non-Certified	7,132.44	
Employee Insurance	0.00	
Workers Compensation Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Repair and Maintenance - Equip	0.00	
Furniture & Equipment Rental	0.00	
Telephone & Postage	0.00	
Internet Services	145.98	
Advertising	0.00	
Travel	0.00	
Supplies	468.35	*** Cleaning Supplies
Supplies-FF & E < \$5000	0.00	
Dues & Fees	0.00	
Travel & Conferences	0.00	
Miscellaneous Expense	0.00	
Other - Non-Certified	4,572.00	
Employee Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	
Security Services	774.00	
Repair and Maintenance - Build	0.00	
Repair and Maintenance - Equip	0.00	
Land and Building Rental	0.00	
P/C Insurance	0.00	
Supplies	90.54	*** Ace Hardware
Natural Gas/Propane	0.00	
Electricity	0.00	
Depreciation Expense	0.00	

**Franklin Phonetic Primary School, Inc.
PV Income Statement 3-1-24 to 3-18-24**

	Current Month
Amortization Expense	0.00
Interest	0.00
Miscellaneous Purchased Servic	19.60 *** Yavapai County Educational
Student Transportation Service	0.00
Gasoline	0.00
Teachers - Certified	1,579.11
Teacher Aides	24,113.25
Employee Insurance	0.00
Continuing Education	0.00
Teachers - Certified	5,529.29
Unemployment Insurance	0.00
Stipend - Title III	0.00
Contracted Counselor/Therapist	0.00
Teachers - Non-Certified	3,589.23
Contracted Counselor/Therapist	9,498.75
Miscellaneous Purchased Servic	0.00
Supplies	0.00
Teachers - Certified	60.00
Teachers - Non-Certified	0.00
Employee Insurance	0.00
Continuing Education	0.00
Teachers - Certified	1,879.40
Other Food	0.00
Dues & Fees	0.00
Travel	9.00
Supplies	0.00
Uniforms	1,358.96 *** T-Shirt Antics Band Shirts
Dues & Fees	0.00
Field Trips	0.00
Total Expenses	130,094.68
Net Income	\$ 111,982.12