

# **FRANKLIN PHONETIC SCHOOL**

6116 East Highway 69  
Prescott Valley, Arizona 86314

---

PHONE (928) 775-6747  
FAX (928) 775-6740  
E-MAIL [nilknarf@franklinphonetic.net](mailto:nilknarf@franklinphonetic.net)

## **FRANKLIN PHONETIC SCHOOL, INC.**

### **BOARD MEETING AGENDA**

**Wednesday May 15th, 2024 at 3:45pm**

**Zoom meeting Audio or Video**

**Phone # 301-715-8592**

**Meeting ID # 986 0584 8457**

**Passcode # 296605**

#### **Call to Order**

- Approval of Prior Board Meeting Minutes from April 24<sup>th</sup>, 2024
- PV Income Statement – May 1<sup>st</sup>, 2024 to May 13<sup>th</sup>, 2024

#### **New Business**

- Approval of 5k more for Consultant as bid came in higher than previously voted on.

#### **Old Business**

- Prescott Valley Campus Update

#### **Set Next Meeting**

#### **Meeting Adjourned**

Franklin Phonetic School  
Governing Body  
Board Meeting Minutes  
Wednesday, April 24th, 2024

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

**On Phone:** Kristen Goode, Alison Alva, Cindy Franklin, Tom Franklin, Clydene Dechert, Lane Burkitt, Dusti Lewis-Richter, Audrey Wright

Absent: Neil Wright, Leo Condos

**Call to order:** 3:49 p.m.

**Approval of prior meeting minutes:** Motion to approve March 20<sup>th</sup> meeting minutes, was made by Clydene Dechert, seconded by Kristen Goode and passed unanimously.

**PV Income Statement (April 1<sup>st</sup>- April 19<sup>th</sup>):** The income statement for April includes the payroll for April. Gordon Troan does the income statement December 31 of that year. Budget to actual was asked about for the next meeting in May. Alison will need to discuss that with Gordon Troan. A motion to accept the Prescott Valley income statement was made by Audrey Wright and seconded Tom Franklin and passed unanimously.

**New Business:**

- **Teacher Resignation:** Mary Augustinovich who is the Jr. High Math teacher has turned in her resignation for the 2024-2025 school year, due to needing health care benefits provided by her workplace. The position of Jr. High math teacher has been advertised. No penalty, due to her giving a good reason and a lot of time to fill the position.
- **Counselor Contracts for 2024/2025:** Toni Surian the school counselor was given a contract as the grant for the SRO and Counselor was approved. A motion to accept the contract for Toni Surian to be the school counselor was made by Alison Alva, was seconded by Tom Franklin and passed unanimously.
- **Adding K. Goode as Charter Representative for Charter Board:** The Arizona Charter Board needs a representative that can upload documentation needed in a timely fashion and keep it up to date. A motion to accept Kristen Goode as Franklin Phonetic School representative for the Arizona Charter Board was made by Alison Alva, seconded by Audrey Wright and passed unanimously.
- **Approval of Consultant up to 20k:** The debt to service coverage ratio is off, the revenue of the school is \$225,000 less than the bond holder would like. Bond holder wants to have a consultant to better our revenue and spending. The budget for the consultant is \$20,000.00. We have received three (3) bids for consultants from the following companies: Arcadia Education, Fundraise 411 and Consillum. Agents of Change is another consultant firm that is currently preparing a bid. Arcadia is local and understands the needs and mission of our school. Consillum's bid is right at \$20,000.00. Fundraise 411 gave an initial bid of \$5,000 to investigate the phases needed for our school. A meeting with Agents of Change is scheduled for 4/26/24 or 4/29/24. If we do not hire a consultant the bond holders could call our bond due immediately. A motion to approve a general funding budget to hire a consultant of up to \$20,000.00 was made by Lane Burkitt, seconded by Audrey Wright and passed unanimously.

**Old Business:**

- Prescott Valley Campus Update: The end of the year events have begun. The band had their final concert of the year today. The 4<sup>th</sup> grade opera was last week. The choir concert will be 5/2/24. Kindergarten graduation will be on 5/17/24 and 8<sup>th</sup> grade graduation will be on 5/21/24. The school has teacher vacancies in Special Education and Jr. High math. There is an interview scheduled for the Special education position tomorrow (4/25). The PTO has scheduled a “How to Keep Kids Safe” presentation given by the Prescott Valley Police Department in the Franklin auditorium on 5/6/24. Would like to make it open to the public, will discuss with PTO.

**Next meeting:** Wednesday, May 15<sup>th</sup>, 2024 at 3:45 p.m.

**Adjourn:** Motion to adjourn board meeting at 4:27 p.m. was made by Clydene Dechert, seconded by Lane Burkitt and passed unanimously.

**Franklin Phonetic Primary School, Inc.  
PV Income 5-1-24 to 5-13-24**

	<b>Current Month</b>
Revenues	
<b>Cont/Donations Private</b>	<b>62.00</b>
<b>Miscellaneous Revenue</b>	<b>46,735.56</b>
<b>State Equalization Assistance</b>	<b>227,718.17</b>
<b>Esser Grants-PV</b>	<b>0.00</b>
<b>Prop 301 - 1011</b>	<b>0.00</b>
<b>Prop 301 - 1012</b>	<b>0.00</b>
<b>Prop 301 - 1013</b>	<b>0.00</b>
<b>Prop 202-Inst Improvement</b>	<b>0.00</b>
<b>Titel I</b>	<b>0.00</b>
<b>Prop 123</b>	<b>0.00</b>
<b>Title II</b>	<b>0.00</b>
<b>IDEA Basic</b>	<b>0.00</b>
<b>IDEA-Pre School</b>	<b>0.00</b>
<b>21st Century Grant</b>	<b>0.00</b>
<b>Paid Lunches</b>	<b>232.75</b>
<b>CNP-National School Lunch Prog</b>	<b>21,984.15</b>
<b>Fund Raisers</b>	<b>0.00</b>
<b>Extracurricular Activities Fee</b>	<b>77.00</b>
	<hr/>
<b>Total Revenues</b>	<b>296,809.63</b>
	<hr/>
Cost of Sales	
	<hr/>
<b>Total Cost of Sales</b>	<b>0.00</b>
	<hr/>
<b>Gross Profit</b>	<b>296,809.63</b>
	<hr/>
Expenses	
<b>Teachers - Certified</b>	<b>54,194.72</b>
<b>Substitute Teachers</b>	<b>3,444.95</b>
<b>Other - Non-Certified</b>	<b>0.00</b>
<b>Employee Insurance</b>	<b>2,270.80</b>
<b>Social Security</b>	<b>9,164.08</b>
<b>Retirement Plan</b>	<b>9,533.88</b>

**Franklin Phonetic Primary School, Inc.  
PV Income 5-1-24 to 5-13-24**

	<b>Current Month</b>	
Long-Term Disability	106.88	
Miscellaneous Purchased Servic	0.00	
Continuing Education	0.00	
Supplies	0.00	
Curriculum Supplies	435.94	
Books, Periodicals, & Inst. Ai	0.00	
Dues & Fees	0.00	
Miscellaneous Expense	0.00	
Miscellaneous Purchased Servic	0.00	
Financial Services	0.00	
Continuing Education	0.00	
Supplies	17.74	
Dues & Fees	0.00	
Travel & Conferences	0.00	
Other - Non-Certified	7,132.44	
Employee Insurance	998.66	
Workers Compensation Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Repair and Maintenance - Equip	240.00	*** Batteries for Yellow Bus
Furniture & Equipment Rental	0.00	
Telephone & Postage	988.07	
Internet Services	145.98	
Advertising	0.00	
Travel	0.00	
Supplies	407.48	*** Cleaning Supplies
Supplies-FF & E < \$5000	0.00	
Dues & Fees	0.00	
Travel & Conferences	0.00	
Miscellaneous Expense	0.00	
Financial Services	0.00	
Other - Non-Certified	4,883.00	
Employee Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	
Security Services	0.00	
Repair and Maintenance - Build	0.00	

**Franklin Phonetic Primary School, Inc.  
PV Income 5-1-24 to 5-13-24**

	Current Month	
Repair and Maintenance - Equip	0.00	
Land and Building Rental	0.00	
P/C Insurance	1,000.00	*** Accounting Services
Supplies	55.81	*** Ace Valley Hardware
Natural Gas/Propane	1,053.37	
Electricity	0.00	
Dues & Fees	18.01	
Depreciation Expense	0.00	
Amortization Expense	0.00	
Interest	0.00	
Miscellaneous Purchased Servic	19.60	*** Yavapai Education
Student Transportation Service	0.00	
Gasoline	0.00	
Teachers - Certified	2,359.11	
Teacher Aides	25,122.59	
Employee Insurance	2,505.00	
Continuing Education	0.00	
Teachers - Certified	5,529.29	
Unemployment Insurance	0.00	
Stipend - Title III	0.00	
Contracted Counselor/Therapist	0.00	
Teachers - Non-Certified	3,589.23	
Contracted Counselor/Therapist	8,776.25	
Miscellaneous Purchased Servic	0.00	
Supplies	0.00	
Teachers - Certified	60.00	
Teachers - Non-Certified	0.00	
Employee Insurance	810.71	
Continuing Education	0.00	
Teachers - Certified	0.00	
Other Food	3,122.70	*** Café
Dues & Fees	0.00	
Travel	0.00	
Supplies	0.00	
Uniforms	0.00	
Dues & Fees	0.00	
Field Trips	0.00	

**Franklin Phonetic Primary School, Inc.  
PV Income 5-1-24 to 5-13-24**

	<u>Current Month</u>
<b>Total Expenses</b>	<u>147,986.29</u>
<b>Net Income</b>	<u><u>\$ 148,823.34</u></u>

---