

FRANKLIN PHONETIC SCHOOL

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FRANKLIN PHONETIC SCHOOL, INC.

BOARD MEETING AGENDA

Wednesday May 22nd, 2024 at 2:00pm

Zoom meeting Audio or Video

Phone # 689-278-1000

Meeting ID # 978 7932 6993

Passcode # 938745

Call to Order

- Approval of Prior Board Meeting Minutes from April 24th, 2024
- PV Income Statement – May 1st, 2024 to May 13th, 2024

New Business

- Approval of 5k more for Consultant as bid came in higher than previously voted on.

Old Business

- Prescott Valley Campus Update

Set Next Meeting

Meeting Adjourned

Franklin Phonetic School
Governing Body
Board Meeting Minutes
Wednesday, April 24th, 2024

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

On Phone: Kristen Goode, Alison Alva, Cindy Franklin, Tom Franklin, Clydene Dechert, Lane Burkitt, Dusti Lewis-Richter, Audrey Wright

Absent: Neil Wright, Leo Condos

Call to order: 3:49 p.m.

Approval of prior meeting minutes: Motion to approve March 20th meeting minutes, was made by Clydene Dechert, seconded by Kristen Goode and passed unanimously.

PV Income Statement (April 1st- April 19th): The income statement for April includes the payroll for April. Gordon Troan does the income statement December 31 of that year. Budget to actual was asked about for the next meeting in May. Alison will need to discuss that with Gordon Troan. A motion to accept the Prescott Valley income statement was made by Audrey Wright and seconded Tom Franklin and passed unanimously.

New Business:

- **Teacher Resignation:** Mary Augustinovich who is the Jr. High Math teacher has turned in her resignation for the 2024-2025 school year, due to needing health care benefits provided by her workplace. The position of Jr. High math teacher has been advertised. No penalty, due to her giving a good reason and a lot of time to fill the position.
- **Counselor Contracts for 2024/2025:** Toni Surian the school counselor was given a contract as the grant for the SRO and Counselor was approved. A motion to accept the contract for Toni Surian to be the school counselor was made by Alison Alva, was seconded by Tom Franklin and passed unanimously.
- **Adding K. Goode as Charter Representative for Charter Board:** The Arizona Charter Board needs a representative that can upload documentation needed in a timely fashion and keep it up to date. A motion to accept Kristen Goode as Franklin Phonetic School representative for the Arizona Charter Board was made by Alison Alva, seconded by Audrey Wright and passed unanimously.
- **Approval of Consultant up to 20k:** The debt to service coverage ratio is off, the revenue of the school is \$225,000 less than the bond holder would like. Bond holder wants to have a consultant to better our revenue and spending. The budget for the consultant is \$20,000.00. We have received three (3) bids for consultants from the following companies: Arcadia Education, Fundraise 411 and Consillium. Agents of Change is another consultant firm that is currently preparing a bid. Arcadia is local and understands the needs and mission of our school. Consillium's bid is right at \$20,000.00. Fundraise 411 gave an initial bid of \$5,000 to investigate the phases needed for our school. A meeting with Agents of Change is scheduled for 4/26/24 or 4/29/24. If we do not hire a consultant the bond holders could call our bond due immediately. A motion to approve a general funding budget to hire a consultant of up to \$20,000.00 was made by Lane Burkitt, seconded by Audrey Wright and passed unanimously.

Old Business:

- Prescott Valley Campus Update: The end of the year events have begun. The band had their final concert of the year today. The 4th grade opera was last week. The choir concert will be 5/2/24. Kindergarten graduation will be on 5/17/24 and 8th grade graduation will be on 5/21/24. The school has teacher vacancies in Special Education and Jr. High math. There is an interview scheduled for the Special education position tomorrow (4/25). The PTO has scheduled a “How to Keep Kids Safe” presentation given by the Prescott Valley Police Department in the Franklin auditorium on 5/6/24. Would like to make it open to the public, will discuss with PTO.

Next meeting: Wednesday, May 15th, 2024 at 3:45 p.m.

Adjourn: Motion to adjourn board meeting at 4:27 p.m. was made by Clydene Dechert, seconded by Lane Burkitt and passed unanimously.

**Franklin Phonetic Primary School, Inc.
PV Income 5-1-24 to 5-13-24**

	Current Month
Revenues	
Cont/Donations Private	62.00
Miscellaneous Revenue	46,735.56
State Equalization Assistance	227,718.17
Esser Grants-PV	0.00
Prop 301 - 1011	0.00
Prop 301 - 1012	0.00
Prop 301 - 1013	0.00
Prop 202-Inst Improvement	0.00
Titel I	0.00
Prop 123	0.00
Title II	0.00
IDEA Basic	0.00
IDEA-Pre School	0.00
21st Century Grant	0.00
School Safety Grant	6,915.64
SEI Budget - Comprehensive	1,360.79
Paid Lunches	232.75
CNP-National School Lunch Prog	21,984.15
Fund Raisers	0.00
Extracurricular Activities Fee	77.00
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Total Revenues	305,086.06
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Cost of Sales	
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Total Cost of Sales	0.00
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Gross Profit	305,086.06
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Expenses	
Teachers - Certified	54,194.72
Substitute Teachers	3,444.95
Other - Non-Certified	0.00
Employee Insurance	2,270.80

**Franklin Phonetic Primary School, Inc.
PV Income 5-1-24 to 5-13-24**

	Current Month	
Social Security	9,164.08	
Retirement Plan	9,533.88	
Long-Term Disability	106.88	
Miscellaneous Purchased Servic	0.00	
Continuing Education	0.00	
Supplies	0.00	
Curriculum Supplies	435.94	
Books, Periodicals, & Inst. Ai	0.00	
Dues & Fees	0.00	
Miscellaneous Expense	0.00	
Miscellaneous Purchased Servic	0.00	
Financial Services	0.00	
Continuing Education	0.00	
Supplies	17.74	
Dues & Fees	0.00	
Travel & Conferences	0.00	
Other - Non-Certified	7,132.44	
Employee Insurance	998.66	
Workers Compensation Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Repair and Maintenance - Equip	240.00	*** Batteries for Yellow Bus
Furniture & Equipment Rental	0.00	
Telephone & Postage	988.07	
Internet Services	145.98	
Advertising	0.00	
Travel	0.00	
Supplies	407.48	*** Cleaning Supplies
Supplies-FF & E < \$5000	0.00	
Dues & Fees	0.00	
Travel & Conferences	0.00	
Miscellaneous Expense	0.00	
Financial Services	0.00	
Other - Non-Certified	4,883.00	
Employee Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	

**Franklin Phonetic Primary School, Inc.
PV Income 5-1-24 to 5-13-24**

	Current Month	
Security Services	0.00	
Repair and Maintenance - Build	0.00	
Repair and Maintenance - Equip	0.00	
Land and Building Rental	0.00	
P/C Insurance	1,000.00	*** Accounting Services
Supplies	55.81	*** Ace Valley Hardware
Natural Gas/Propane	1,053.37	
Electricity	0.00	
Dues & Fees	18.01	
Depreciation Expense	0.00	
Amortization Expense	0.00	
Interest	0.00	
Miscellaneous Purchased Service	19.60	*** Yavapai Education
Student Transportation Service	0.00	
Gasoline	0.00	
Teachers - Certified	2,359.11	
Teacher Aides	25,122.59	
Employee Insurance	2,505.00	
Continuing Education	0.00	
Teachers - Certified	5,529.29	
Unemployment Insurance	0.00	
Stipend - Title III	0.00	
Contracted Counselor/Therapist	0.00	
Teachers - Non-Certified	3,589.23	
Contracted Counselor/Therapist	8,776.25	
Miscellaneous Purchased Service	0.00	
Supplies	0.00	
Teachers - Certified	60.00	
Teachers - Non-Certified	0.00	
Employee Insurance	810.71	
Continuing Education	0.00	
Teachers - Certified	0.00	
Other Food	3,122.70	*** Café
Dues & Fees	0.00	
Travel	0.00	
Supplies	0.00	
Uniforms	0.00	

**Franklin Phonetic Primary School, Inc.
PV Income 5-1-24 to 5-13-24**

	Current Month
Dues & Fees	0.00
Field Trips	0.00
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Total Expenses	147,986.29
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Net Income	\$ 157,099.77
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