

# **FRANKLIN PHONETIC SCHOOL**

6116 East Highway 69  
Prescott Valley, Arizona 86314

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PHONE (928) 775-6747  
FAX (928) 775-6740  
E-MAIL [nilknarf@franklinphonetic.net](mailto:nilknarf@franklinphonetic.net)

## **FRANKLIN PHONETIC SCHOOL, INC.**

### **BOARD MEETING AGENDA**

**Thursday June 13th, 2024 at 1:15pm**

**Zoom meeting Audio or Video**

**Phone # 305-224-1968**

**Meeting ID # 993 7136 0463**

**Passcode # 625208**

#### **Call to Order**

- Approval of Prior Board Meeting Minutes from May 22<sup>nd</sup>, 2024

#### **New Business**

- Approval of FY25 Prescott Valley Proposed Budget

#### **Old Business**

- Prescott Valley Campus Update

#### **Set Next Meeting**

#### **Meeting Adjourned**

Franklin Phonetic School  
Governing Body  
Board Meeting Minutes  
Wednesday, May 22<sup>nd</sup>, 2024

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

**On Phone:** Kristen Goode, Alison Alva, Cindy Franklin, Tom Franklin, Clydene Dechert, Dusti Lewis-Richter, Audrey Wright, Leo Condos

Absent: Neil Wright, Lane Burkitt

Guest: Cody Bendix (Arcadia Consultants)

**Call to order:** 2:05 p.m.

**Approval of prior meeting minutes:** Motion to approve April 24<sup>th</sup> meeting minutes, was made by Leo Condos, seconded by by Clydene Dechert and passed unanimously.

**PV Income Statement (May 1<sup>st</sup>- May 13<sup>th</sup>):** As of May 20<sup>th</sup> no new grant payments have been received. The May statement did not include payroll for the 17<sup>th</sup> or 31<sup>st</sup>; 3 payrolls for the month of May. We will finish the month of May with about \$19,000 after the payrolls mentioned above. Grant payments that we are waiting to receive are requiring additional documentation, that is why the payments are on hold at the moment. The grant payments will be process when documentation is received and approved. A motion to accept the income statement for May was made by Kristen Goode, seconded by Tom Franklin and passed unanimously.

**New Business:**

- **Approval of 5k more for consultant (as bid came in higher than previously voted on):** The contract for Arcadia Consultants came in 5k higher than the approved 20k during April's meeting. A motion to approve an additional 5k (\$25,000 in total) to hire Arcadia Consultants was made by Leo Condos, seconded by Audrey Wright and passed unanimously.

**Old Business:**

- **Prescott Valley Campus Update:** 5/21/24 was the 20<sup>th</sup>, 8<sup>th</sup> grade graduation at FPPS. About 13 graduating 8<sup>th</sup> graders had attended FPPS k-8 and received presidential awards. The choir performed very well at graduation. The theater play was very well done, both interactive and creative. The FPPS marching band placed 2<sup>nd</sup> in the P.V. Days Parade. There are 7 families that have scheduled tours of our campus before summer school starts June 3<sup>rd</sup>. To increase enrollment a Facebook blast was sent out costing \$60.00. We would like to enroll at least 9 or 10 more students before summer school begins. These updates need to be sent to the bond holders, showing how well our school is doing. There are Jr. High and Para positions open. Main teaching positions are full. Our maintenance man has resigned. Ryan is coming back for the summer only (works when no children on campus); he is unable to get his fingerprint clearance card. The positions we have open are being advertised. The outside wall of Ms. Axe's third grade closet was hit by a car in the Circle K parking lot. Kern Kendall will be fixing it. The driver's insurance will be reimbursing the school for the cost of the repairs. The last day of the 2024/2025 school year was 5/21/24.

**Next meeting:** June Budget Meetings:

Proposed Budget: Thursday, June 13<sup>th</sup>, 2024 at 1:15 p.m.

Adopted Budget: Wednesday, June 26<sup>th</sup>, 2024 at 1:15 p.m.

**Adjourn:** Motion to adjourn board meeting at 2:24 p.m. was made by Clydene Dechert, seconded by Alison Alva and passed unanimously.

Charter school Franklin Phonetic Primary School Inc.  
Charter name  
d.b.a. (as applicable)

**FY 2025**

**State of Arizona**

**Charter School Annual Budget**

Proposed  
Version

By the Governing Board

We hereby certify that the budget for the school year 2025 was  
Proposed June 13, 2024  
Adopted \_\_\_\_\_  
Revised \_\_\_\_\_  
Date

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Signed	Title

County Yavapai **CTDS number** 138751000

Please ensure the Charter Contacts tab is complete.

1. Total budgeted revenues for fiscal year 2024		\$	<u>5,040,113</u>
2. Estimated revenues by source for fiscal year 2025			
	Local	1000	\$ <u>333,400</u>
	Intermediate	2000	\$ _____
	State	3000	\$ <u>4,047,739</u>
	Federal	4000	\$ <u>392,898</u>
	TOTAL		\$ <u>4,774,037</u>

Charter school contact employee: Alison Alva  
Telephone: 801-759-3111 Email: aalva@franklinphonetic.net

The FY 2025 budget file for the version described at left will be uploaded through the  
School Finance Budget System on ADE's website by June 17, 2024  
Type the date as MM/DD/YYYY

_____	School official signature	_____	School official signature
<u>Dr. Cindy Franklin</u>	School official (typed name)	<u>Tom Franklin</u>	School official (typed name)

Average teacher salary (A.R.S. §15-189.05)

<input type="checkbox"/>	Check box if the school is new and will begin operations in FY 2025.		
1. Average salary of all teachers employed in budget year 2025		\$	<u>57,287</u>
2. Average salary of all teachers employed in prior year 2024		\$	<u>52,079</u>
3. Increase in average teacher salary from the prior year 2024		\$	<u>5,208</u>
4. Percentage increase			<u>10.0%</u>

Comments on average salary calculation (optional):  
\_\_\_\_\_  
\_\_\_\_\_

Charter school Franklin Phonetic Primary School Inc.

County Yavapai

CTDS number 138751000

**Charter contact information**

- Charter Representative
- Charter Representative
- Executive Assistant to Charter Representative
- Business Manager
- Business Consultant
- AzEDS/ADM Data Coordinator
- SPED Data Coordinator
- Poverty Coordinator
- Assessments Coordinator
- Curriculum Coordinator
- Information Technology (IT) Director
- Governing Board Member
- Governing Board Member
- Governing Board Member
- Governing Board Member
- Governing Board Member
- Governing Board Member
- Governing Board Member
- Governing Board Member
- Governing Board Member

Prefix	First name	Last name	Email address	Telephone number	Extension
Dr.	Cindy	Franklin	<a href="mailto:tfrank@franklinphonetic.net">tfrank@franklinphonetic.net</a>	928-775-6747	
	Tom	Franklin	<a href="mailto:tfrank@franklinphonetic.net">tfrank@franklinphonetic.net</a>	928-775-6747	
Dr.	Cindy	Franklin	<a href="mailto:tfrank@franklinphonetic.net">tfrank@franklinphonetic.net</a>	928-775-6747	
	Tom	Franklin	<a href="mailto:tfrank@franklinphonetic.net">tfrank@franklinphonetic.net</a>	928-775-6747	
	Clydene	Dechert	<a href="mailto:2barck@gmail.com">2barck@gmail.com</a>	928-775-6747	
	Lane	Burkitt	<a href="mailto:jane@1lanerd.com">jane@1lanerd.com</a>	928-775-6747	
	Leo	Condos	<a href="mailto:leocondoshome@yahoo.com">leocondoshome@yahoo.com</a>	928-775-6747	
	Alison	Alva	<a href="mailto:aalva@franklinphonetic.net">aalva@franklinphonetic.net</a>	928-775-6747	
	Kristen	Goode	<a href="mailto:kristengoode@fppspv.net">kristengoode@fppspv.net</a>	928-775-6747	
	Dusti	Lewis-Richter	<a href="mailto:dustilr@fppspv.net">dustilr@fppspv.net</a>	928-775-6747	

Student Information System (SIS) Vendor

Select from drop-down

Accounting Information System

Is the Charter exempt from the Uniform System of Financial Records for Charter Schools (USFRCS)?

Charter's website address

Charter management information

Management organization type  
 Management organization details (if applicable):

Organization name  
 Employer Identification Number

Address 1  
 Address 2

City  
 State  
 Zip

Expenses		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ decrease	
							Prior year 2024	Budget year 2025		
<b>1000 Schoolwide Project and 1500-1999 Other Special Projects</b>										
100 Regular education										
1000 Instruction	1.	1,310,177	248,934	52,537	9,800		1,551,542	1,621,448	4.5%	1.
Support services										
2100 Students	2.	399,374	75,881		23,747		531,400	499,002	-6.1%	2.
2200 Instruction	3.						0	0		3.
2300 General administration	4.						222,533	0	-100.0%	4.
2400 School administration	5.	279,371	53,080	121,793			458,918	454,244	-1.0%	5.
2500 Central services	6.	80,659	12,905				84,074	93,564	11.3%	6.
2600 Operation & maintenance of plant	7.	209,337	33,494	65,117			194,922	307,948	58.0%	7.
2900 Other support services	8.						0	0		8.
3000 Operation of noninstructional services	9.						0	0		9.
4000 Facilities acquisition & construction	10.						0	0		10.
5000 Debt service	11.					454,781	442,839	454,781	2.7%	11.
610 School-sponsored cocurricular activities	12.						0	0		12.
620 School-sponsored athletics	13.						0	0		13.
630, 700, 800, 900 Other programs	14.						0	0		14.
Subtotal (lines 1-14)	15.	2,278,918	424,294	239,447	33,547	454,781	3,486,228	3,430,987	-1.6%	15.
200 Special education										
1000 Instruction	16.	202,127	38,404	20,500	49,025		350,670	310,056	-11.6%	16.
Support services										
2100 Students	17.						0	0		17.
2200 Instruction	18.	32,643	6,202	58,300			56,300	97,145	72.5%	18.
2300 General administration	19.						0	0		19.
2400 School administration	20.						0	0		20.
2500 Central services	21.						0	0		21.
2600 Operation & maintenance of plant	22.						0	0		22.
2900 Other support services	23.						0	0		23.
3000 Operation of noninstructional services	24.						0	0		24.
4000 Facilities acquisition & construction	25.						0	0		25.
5000 Debt service	26.						0	0		26.
Subtotal (lines 16-26)	27.	234,770	44,606	78,800	49,025	0	406,970	407,201	0.1%	27.
400 Pupil transportation	28.					21,600	23,075	21,600	-6.4%	28.
530 Dropout prevention programs	29.						0	0		29.
540 Joint career & technical ed. & vocational ed. center	30.						0	0		30.
550 K-3 Reading	31.						0	0		31.
Subtotal (lines 15 and 27-31)	32.	2,513,688	468,900	318,247	82,572	476,381	3,916,273	3,859,788	-1.4%	32.
1010 Classroom Site Project (from page 3, line 6) and object code 6850	33.	252,330	59,189	0	0	0	321,986	311,519	-3.3%	33.
1020 Instructional Improvement Project (from page 2, line 5)	34.						14,610	33,310	128.0%	34.
1071 English Language Learner Project (from page 4, line 11)	35.	9,326	2,332	0	0	0	11,658	11,658	0.0%	35.
1072 Compensatory Instruction Project (from page 4, line 22)	36.	0	0	0	0	0	0	0		36.
1100-1499 Federal and State projects (from page 2, line 32)	37.						775,457	515,898	-33.5%	37.
Total (lines 32-37)	38.	2,775,344	530,421	318,247	82,572	476,381	5,039,984	4,732,173	-6.1%	38.

Charter school

Franklin Phonetic Primary School Inc.

County Yavapai

CTDS number 138751000

**Federal and State projects**

**1100-1399 Federal projects**

	Prior year 2024	Budget year 2025	
1. 1100-1130 ESEA Title I-Helping Disadvantaged Children	130,614	138,078	1.
2. 1140-1150 ESEA Title II-Prof. Dev. And Technology	19,003	2,667	2.
3. 1160 ESEA Title IV-21st Century Schools	0	150,000	3.
4. 1170-1180 ESEA Title V-Promote Informed Parent Choice	0		4.
5. 1190 ESEA Title III-Limited Eng. & Immigrant Students	4,254	3,000	5.
6. 1200 ESEA Title VII-Indian Education	0		6.
7. 1210 ESEA Title VI-Flexibility and Accountability	0		7.
8. 1220 IDEA, Part B	71,628	73,153	8.
9. 1230 Johnson-O'Malley	0		9.
10. 1240 Workforce Investment Act	0		10.
11. 1250 AEA-Adult Education	0		11.
12. 1260-1270 Vocational Education-Basic Grants	0		12.
13. 1280 ESEA Title X-Homeless Education	0		13.
14. 1290 Medicaid Reimbursement	0		14.
15. 1300 Charter School Implementation Proj. (Stimulus)	0		15.
16. 13 Impact Aid	0		16.
17. 1310-1399 Other Federal Projects	121,228	26,000	17.
18. Total federal projects (lines 1-17)	346,727	392,898	18.
<b>1400-1499 State projects</b>			
19. 1400 Vocational Education	0		19.
20. 1410 Early Childhood Block Grant	0		20.
21. 1420 Extended School Year-Pupils with Disabilities	0		21.
22. 1425 Adult Basic Education	0		22.
23. 1430 Chemical Abuse Prevention Programs	0		23.
24. 1435 Academic Contests	0		24.
25. 1450 Gifted Education	0		25.
26. 1456 College Credit Exam Incentives	0		26.
27. 1460 Environmental Special Plate	0		27.
28. 1465 Charter School Stimulus Fund	0		28.
29. 14 Arizona Industry Credentials Incentive	0		29.
30. Other State Projects	428,730	123,000	30.
31. Total State projects (lines 19-30)	428,730	123,000	31.
32. Total federal and State projects (lines 18 and 31)	775,457	515,898	32.

**Capital acquisitions**

	Prior year 2024	Budget year 2025	
1. 0181 Intangible assets	0	0	1.
2. 0191 Land and land improvements	0	0	2.
3. 0192 Site improvements	0	0	3.
4. 0194 Buildings and building improvements	0	0	4.
5. 0196 Equipment	0	0	5.
6. 0198 Construction in progress	0	0	6.
7. Total capital acquisitions (lines 1-6)	0	0	7.
8. Total capital acquisitions, if any, budgeted on lines 1-6 above	0		8.

**Special education programs by type**

	Program 200 prior year 2024	Program 200 budget year 2025	
1. Total all disability classifications	400,970	401,201	1.
2. Gifted education	3,000	3,000	2.
3. ELL incremental costs	0	0	3.
4. ELL compensatory instruction	3,000	3,000	4.
5. Remedial education	0	0	5.
6. Vocational and technical ed.	0	0	6.
7. Career education	0	0	7.
8. Total (lines 1-7)	406,970	407,201	8.
9. Expenses budgeted for transporting students with disabilities (as defined in A.R.S. §15-761) unique to the IEP	0	0	9.

**Instructional Improvement Project**

Indicate amounts budgeted in Project 1020 for the following:

	Prior year 2024	Budget year 2025	
1. Teacher compensation increases	0	0	1.
2. Class size reduction	0	0	2.
3. Dropout prevention programs	0	0	3.
4. Instructional improvement programs	14,610	33,310	4.
5. Total Instructional Improvement (lines 1-4)	14,610	33,310	5.

**Proposed ratios for special education**

Teacher-pupil	1 to	7.0
Staff-pupil	1 to	3.5

**Selected expenses by type**  
(Must be included on page 1)

Audit services	18,000
Classroom instruction	234,770

**State equalization assistance budgeted for food service expenses**

Enter the amount of State equalization assistance budgeted for food service, function 3100: 154,155

**Debt service**

Interest 6850	359,781
Redemption of principal	95,000

Expenses		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Totals		% Increase/ decrease
						Prior year 2024	Budget year 2025	
Classroom Site Project 1010								
1000 Instruction	1.	201,864	47,351			225,390	249,215	10.6%
2100 Support services—students	2.	50,466	11,838			96,596	62,304	-35.5%
2200 Support services—instruction	3.					0	0	
2300 Support services—general administration	4.					0	0	
3300 Community services operations	5.					0	0	
Total Classroom Site Project (lines 1-5)	6.	252,330	59,189	0	0	0	311,519	

Classroom Site Project 1010 budgeted property payments

Property disbursements	0
Interest 6850	0
Redemption of principal	0



Charter School Franklin Phonetic Primary School Inc.

County Yavapai

CTDS number 138751000

Expenses	Number of personnel		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ decrease
	Prior year	Budget year						Prior year 2024	Budget year 2025	
English Language Learner Project - 1071										
260 Special education—ELL incremental costs										
1000 Instruction	1.	0.00	9,326	2,332				11,658	11,658	0.0%
Support services										
2100 Students	2.	0.00						0	0	
2200 Instruction	3.	0.00						0	0	
2300 General administration	4.	0.00						0	0	
2400 School administration	5.	0.00						0	0	
2500 Central services	6.	0.00						0	0	
2600 Operation & maintenance of plant	7.	0.00						0	0	
2900 Other support services	8.	0.00						0	0	
Program 260 subtotal (lines 1-8)	9.	0.00	9,326	2,332	0	0	0	11,658	11,658	0.0%
430 Pupil Transportation—ELL incremental costs										
Support services										
2700 Student transportation	10.	0.00						0	0	
Total expenses (lines 9 and 10)	11.	0.00	9,326	2,332	0	0	0	0	11,658	

Expenses	Number of personnel		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ decrease
	Prior year	Budget year						Prior year 2024	Budget year 2025	
Compensatory Instruction Project - 1072										
265 Special education—ELL compensatory instruction										
1000 Instruction	12.	0.00						0	0	
Support services										
2100 Students	13.	0.00						0	0	
2200 Instruction	14.	0.00						0	0	
2300 General administration	15.	0.00						0	0	
2400 School administration	16.	0.00						0	0	
2500 Central services	17.	0.00						0	0	
2600 Operation & maintenance of plant	18.	0.00						0	0	
2900 Other support services	19.	0.00						0	0	
Program 265 subtotal (lines 12-19)	20.	0.00	0	0	0	0	0	0	0	
435 Pupil transportation—ELL compensatory instruction										
Support services										
2700 Student transportation	21.	0.00						0	0	
Total expenses (lines 20 and 21)	22.	0.00	0	0	0	0	0	0	0	

FY 2025 Summary of charter school proposed budget

CTDS number 138751000

	Totals		% Increase/decrease
	Prior year 2024	Budget year 2025	
<b>1000 Schoolwide Project</b>			
100 Regular education			
1000 Instruction	1,551,542	1,621,448	4.5%
Support services			
2100 Students	531,400	499,002	-6.1%
2200 Instruction	0	0	
2300 General administration	222,533	0	-100.0%
2400 School administration	458,918	454,244	-1.0%
2500 Central services	84,074	93,564	11.3%
2600 Operation & maintenance of plant	194,922	307,948	58.0%
2900 Other support services	0	0	
3000 Operation of noninstructional services	0	0	
4000 Facilities acquisition & construction	0	0	
5000 Debt service	442,839	454,781	2.7%
610 School-sponsored cocurricular activities	0	0	
620 School-sponsored athletics	0	0	
630, 700, 800, 900 Other programs	0	0	
Regular education subtotal	3,486,228	3,430,987	-1.6%
200 Special education			
1000 Instruction	350,670	310,056	-11.6%
Support services			
2100 Students	0	0	
2200 Instruction	56,300	97,145	72.5%
2300 General administration	0	0	
2400 School administration	0	0	
2500 Central services	0	0	
2600 Operation & maintenance of plant	0	0	
2900 Other support services	0	0	
3000 Operation of noninstructional services	0	0	
4000 Facilities acquisition & construction	0	0	
5000 Debt service	0	0	
Special education subtotal	406,970	407,201	0.1%
400 Pupil transportation	23,075	21,600	-6.4%
530 Dropout prevention programs	0	0	
540 Joint career & tech. ed. & voc. ed. center	0	0	
550 K-3 Reading	0	0	
<b>Total</b>	<b>3,916,273</b>	<b>3,859,788</b>	<b>-1.4%</b>

The budget of Franklin Phonetic Primary School Inc. for fiscal year 2025 was officially proposed by the Governing Board on June 13, 2024. The complete budget may be reviewed by contacting Alison Alva at 8017593111 or aalva@franklinphonetic.net.

Special education programs	Totals		% Increase/decrease
	Prior year 2024	Budget year 2025	
Total all disability classifications	400,970	401,201	0.1%
Gifted education	3,000	3,000	0.0%
ELL incremental costs	0	0	
ELL compensatory instruction	3,000	3,000	0.0%
Remedial education	0	0	
Vocational and technical ed.	0	0	
Career education	0	0	
<b>Total</b>	<b>406,970</b>	<b>407,201</b>	<b>0.1%</b>

Expenses by project	Totals		% Increase/decrease
	Prior year 2024	Budget year 2025	
Schoolwide	3,916,273	3,859,788	-1.4%
Classroom Site Project	321,986	311,519	-3.3%
Instructional Improvement	14,610	33,310	128.0%
English Language Learner	11,658	11,658	0.0%
ELL Compensatory Instruction	0	0	
Federal projects	346,727	392,898	13.3%
State projects	428,730	123,000	-71.3%
Capital acquisitions	0	0	
<b>Total expenses</b>	<b>5,039,984</b>	<b>4,732,173</b>	<b>-6.1%</b>

Average teacher salary	
Average salary of all teachers employed in the budget year 2025	57,287
Average salary of all teachers employed in the prior year 2024	52,079
Increase in average teacher salary from the prior year 2024	5,208
Percentage increase	10.0%

Comments on average salary calculation (optional):

Charter school Franklin Phonetic Primary School Inc.

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**This tab presents information on the amount and planned use of the Charter's project balances to increase transparency and provide decision-maker balance amounts, all amounts included on this tab are estimates.**

**Estimated FY 2024 project balances and planned uses in FY 2025 and thereafter**

1. **FY 2023 final ending project balance**  
If the final ending project balance does not agree with the submitted FY 2023 AFR, revise the AFR and resubmit to ADE
  
2. **FY 2024 activity, year-to-date and estimated through June 30**
  - (a) FY 2024 revenues
  - (b) FY 2024 expenses, indirect costs, reversions, capital acquisitions, and redemption of principal
  
3. **Estimated FY 2024 ending project balance**
  - (a) With donor restrictions/Restricted
  - (b) Without donor restrictions/Unrestricted
  - (c) Total (must agree to line 3 above)
  
4. **Estimated FY 2024 ending project balance and planned uses**
  - (a) Deficit balance
  - (b) Planned to be spent in FY 2025
  - (c) Planned to be spent in FY 2025 to support operations of other school sites within the same charter management organization
  - (d) Maintained for spending after FY 2025
  - (f) Total project balance (should agree to amount on line 3)

5. **Comments (optional)**

County Yavapai

CTDS number 138751000

rs, other stakeholders, and the public more complete financial information. Other than the FY 2023 ending project

<b>All projects</b>
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203,439
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4,594,833
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4,483,040
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315,232
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0
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315,232
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315,232
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315,232
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315,232
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