

FRANKLIN PHONETIC SCHOOL

6116 East Highway 69
Prescott Valley, Arizona 86314

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FRANKLIN PHONETIC SCHOOL, INC.**GOVERNING BOARD MEETING AGENDA**

FRIDAY May 23rd, 2025 at 2:30pm

Location – 6116 East Highway 69 – Prescott Valley, AZ

Zoom meeting Audio or Video

Phone # 669-444-9171

Meeting ID # 958 9081 1205

Passcode # 036306

Call to Order**New Business**

- **Approval of Board Meeting minutes from March 26th, 2025 (Corrected) & April 30th, 2025**
- **Prescott Valley Income Statement 5-1-25 to 5-21-25**

Old Business

- **Prescott Valley Campus Update**

Set Next Meeting**Meeting Adjourned**

Franklin Phonetic School
Governing
Board Meeting Minutes
Wednesday, March 26, 2025

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

On Phone: Alison Alva, Tom Franklin, Clydene Dechert, Cindy Franklin, Audrey Wright, Dusti Lewis-Richter, Neil Wright, Kristen Goode

Absent: Leo Condos; Lane Burkitt

Guest: Toni Surian

Call to order: 2:00 p.m.

New Business:

- **Approval of Board meeting minutes from February 19, 2025:** A motion to approve 2/19/25 governing board meeting minutes was made by Clydene Dechert, seconded by Audrey Wright and passed unanimously.
- **Prescott Valley Income Statement 3-1-25 to 3-21-25:** A Prop 301 payment in the amount of 29,561.97 was just received. A motion to approve the 3-1-25 to 3-21-25 financial statement was made by Tom Franklin, seconded by Kristen Goode and passed unanimously.
- **Discuss Memorandum of Understanding for Cartwheel:** Cartwheel is a program for virtual counseling services through the Department of Education. Toni, our school counselor would manage the program. The program would not cost the school anything.

Old Business:

- **Prescott Valley Campus Update:** It is Spring Parent / Teacher conferences and they are being conducted in classrooms since all teachers are back in their rooms.

Next meeting: Wednesday, April 30 at 3:45 p.m.

Adjourn: Motion to adjourn board meeting at 2:16 p.m. was made by Alison Alva, seconded by Clydene Dechert and passed unanimously.

Franklin Phonetic School
Governing
Board Meeting Minutes
Wednesday, April 30, 2025

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

On Phone: Alison Alva, Tom Franklin, Clydene Dechert, Cindy Franklin, Audrey Wright, Dusti Lewis-Richter, Kristen Goode, Leo Condos; Lane Burkitt

Absent: Neil Wright

Call to order: 3:46 p.m.

New Business:

- **Approval of Board meeting minutes from March 26, 2025 and April 7, 2025:** A motion to approve 3/26/25 with corrections 4/7/25 governing board meeting minutes was made by Audrey Wright, seconded by Tom Franklin and passed unanimously.
- **Prescott Valley Income Statement 4-1-25 to 4-25-25:** Grant payments and the state equalization payment have been received. A payment of Titan restoration has been made from the insurance monies that have been received. There is one more payment we are waiting to receive from insurance, then we will send of check to Titan in the amount of \$40,000. A motion to approve the 4-1-25 to 4-25-25 financial statement was made by Tom Franklin, seconded by Audrey Wright and passed unanimously.
- **PV- Interim FY25 Budget to Actual:** Rick Roberts the accountant that Alison has been working with is working with Sage (accounting software) to create a more detailed budget report. This report was created manually. July 1-March 31- it shows an overage of both outgo and income due to the fire (after the \$1,000 deductible) the outgo and income should cancel each other out.
- **Approval of late 2025-2026 Teacher Contracts:** The following contracts have been received: Cindy Honaker (Sped), Mary Augustinovich (Jr. High Math teacher), Nathan Hiltner (Band teacher), Brenton Woods (Jr. High Social Studies teacher), Kaci Mansell (Jr. High English teacher). A motion was made to accept the late 2025-2026 teacher contracts was made by Audrey Wright, seconded by Alison Alva and passed unanimously.
- **Approval of Dr. Goode to submit amendment to Charter Board for this 2024-2025 school year from 180 days to 170 days due to fire and snow days:** Due to the days off from the fire and snow days our school year went from 180 days to 170 days and we need Dr. Goode to submit an amendment to the Charter Board. A motion to file and submit an amendment to the state Charter Board was made by Leo Condos, seconded by Audrey Wright and passed unanimously.

- **Discuss and Approve Legal Letter from Attorney:** The letter that was written by our attorney was well written. It stated our compliances and explains the items we have issues with in the forbearance. A motion was made to accept and authorize our attorney to send the letter to the lawyer for the Bond holders was made by Leo Condos, seconded by Clydene Dechert and passed unanimously.
- **Board Member Resignation on June 30th, 2025:** Lane Burkitt has resigned from the corporate and governing boards as of 6/30/25. A motion to accept his resignation from both school boards and send him a thank you letter for all his work/ time was made by Leo Condos, seconded by Audrey Wright and passed unanimously.

Old Business:

- **Prescott Valley Campus Update:** Hired a new band teacher. The talent show is tomorrow 5/1. The k-3 performances are on 5/7 and 5/8. Jr. High Theater performances are the following week. Enrollment is looking good for the 25/26 school year. The students leaving our school are even with the incoming students. Several school tours are given weekly. Interviewing for Theater teacher position on Saturday 5/3.

Next meeting: Friday, May 23 at 2:30 p.m.

Adjourn: Motion to adjourn board meeting at 4:06 p.m. was made by Clydene Dechert, seconded by Alison Alva and passed unanimously.

Franklin Phonetic Primary School, Inc.
PV - Income Statement 5-1-25 to 5-21-25

	Current Month
Revenues	
Accrued Interest Income (Bond)	\$ 0.00
Cont/Donations Private	600.00
Miscellaneous Revenue	30.00
State Equalization Assistance	231,339.29
Prop 301 - 1011	0.00
Prop 301 - 1012	0.00
Prop 301 - 1013	0.00
Prop 202-Inst Improvement	0.00
Titel I	9,148.73
Prop 123	0.00
Title II	0.00
PV - Targeted & Support Improv	0.00
PV - School Safety Expansion G	11,063.61
Title III	0.00
PV - SEI Budget Comprehensive	1,187.45
IDEA Basic	6,335.73
IDEA-Pre School	311.48
21st Century Grant	9,582.30
Paid Lunches	0.00
CNP-National School Lunch Prog	29,371.95
Fund Raisers	0.00
Extracurricular Activities Fee	168.00
PV - One Time State Aid Supple	0.00
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Total Revenues	<hr/> 299,138.54 <hr/>
Cost of Sales	<hr/>
Total Cost of Sales	<hr/> 0.00 <hr/>
Gross Profit	<hr/> 299,138.54 <hr/>
Expenses	
Teachers - Certified	89,411.37

Franklin Phonetic Primary School, Inc.
PV - Income Statement 5-1-25 to 5-21-25

	Current Month	
Substitute Teachers	1,187.50	
Other - Non-Certified	300.00	
Employee Insurance	1,636.99	
Social Security	22,222.09	
Retirement Plan	23,213.76	
Long-Term Disability	305.08	
Workers Compensation Insurance	0.00	
Substitute Teachers	0.00	
Miscellaneous Purchased Servic	0.00	
Continuing Education	0.00	
Supplies	42.58	***Snacks for band trip
Curriculum Supplies	640.60	
Books, Periodicals, & Inst. Ai	0.00	
Dues & Fees	234.48	
Miscellaneous Expense	328.02	***Teacher Appreciation & Café Items
Miscellaneous Purchased Servic	0.00	
Financial Services	0.00	
Continuing Education	306.00	
Supplies	0.00	
Travel & Conferences	0.00	
Other Purchased Services	0.00	
Other - Non-Certified	8,503.36	
Employee Insurance	1,431.12	
Workers Compensation Insurance	1,358.00	
Miscellaneous Purchased Servic	0.00	
Repair and Maintenance - Equip	237.63	***Door Latch Repair
Furniture & Equipment Rental	1,812.92	***Copier Leases
Telephone & Postage	178.39	
Internet Services	150.98	
Advertising	0.00	
Supplies	1,642.39	***Cleaning Supplies & Costco Membership Fee
Dues & Fees	19,784.12	***Infinite Campus Fee's
Interest	0.00	
Travel & Conferences	0.00	
Miscellaneous Expense	0.00	
Legal Services	0.00	
Financial Services	0.00	

Franklin Phonetic Primary School, Inc.
PV - Income Statement 5-1-25 to 5-21-25

	Current Month	
Other - Non-Certified	6,433.50	
Workers Compensation Insurance	0.00	
Miscellaneous Purchased Servic	0.00	
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	
Security Services	2,607.28	
Repair and Maintenance - Build	0.00	
Repair and Maintenance - Equip	0.00	
P/C Insurance	820.00	
Supplies	0.00	
Natural Gas/Propane	1,169.08	
Electricity	0.00	
Dues & Fees	0.00	
Field Trips	97.84	***7th Grade
Employee Insurance	0.00	
Workers Compensation Insurance	0.00	
Miscellaneous Purchased Servic	16.80	***Yavapai County Education
Gasoline	0.00	
Due & Fees	0.00	
Teachers - Certified	30,986.26	
Teachers - Certified	1,355.00	
Teacher Aides	57,067.10	
Employee Insurance	1,977.90	
Teachers - Certified	12,160.14	
Continuing Education	0.00	
Supplies	0.00	
Professional Services	0.00	
Other Purchased Services	0.00	
Stipend - Title III	0.00	
Contracted Counselor/Therapist	7,000.00	
Teachers - Non-Certified	7,748.90	
Contracted Counselor/Therapist	3,485.00	
Miscellaneous Purchased Servic	0.00	
Supplies	0.00	
Contracted Counselor/Therapist	0.00	
Teachers - Non-Certified	0.00	
Teachers - Certified	3,863.20	

Franklin Phonetic Primary School, Inc.
PV - Income Statement 5-1-25 to 5-21-25

	Current Month	
Teachers - Non-Certified	735.00	
Teachers - Certified	60.00	
Supplies	0.00	
Teachers - Certified	1,740.00	
Employee Insurance	1,085.66	
Continuing Education	0.00	
Field Trips	654.61	***Band Field Trip
Teachers - Certified	0.00	
Repair and Maintenance - Equip	0.00	
Supplies - FF & E <\$5,000	0.00	
Other Food	947.03	***Café
Dues & Fees	0.00	
Supplies	0.00	
Uniforms	0.00	
Dues & Fees	0.00	
Field Trips	0.00	
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Total Expenses	316,937.68	
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Net Income	(\$ 17,799.14)	
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