## **Google Classroom Access**

## First time sign in:

- 1. Go to <a href="http://classroom.google.com">http://classroom.google.com</a> or download the Google Classroom App for Android or iOS (or Google, "Google Classroom")
- 2. Sign In by entering the school assigned email: students first name and then last name (<u>firstname@astname@fppspv.net</u>) example: Walt Disney = waltdisney@fppspv.net
- 3. Enter password. Student email address passwords were created in the following six digit format: year month date. YYYYMMDD The password is the student's birthday.

Example: December 5, 2004= 20041205

- Note: You must change your password after the first sign in. Please have their new
  password be something they will remember and write it down. Some students may have
  changed their passwords already. Please try to remember your changed password
  before contacting administration to reset it.
- 4. If there is a welcome message, read it and click Accept.
- Select Student
- 6. Click get started.
- 7.Click the plus sign (+) in the upper right hand corner and select "Join Class"
- 8. Enter the code for the class your wish to join. Each class has a different code.

Science class code: 5iegoj4

English class code Mrs. Rutt/Goyer: ydhzl4g (the fifth letter is a lower case L)

## Adding another class:

If you have access or logged in to Google Classroom before follow the steps below. Note: use the same login info for those classes and just add the new class code.

- 1. Go to <u>classroom.google.com</u>
- 2. Select the + sign on the top right hand side.
- 3. Select join class.
- 4. Enter class code:
  - Science class code: 5iegoj4
  - English class code Mrs. Rutt/Goyer: ydhzl4q (the fifth letter is a lower case L)
  - Drawing class code: fmk7dey
- 5. Select join.
- 6. You are now part of the class.