

FRANKLIN PHONETIC SCHOOL

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FRANKLIN PHONETIC SCHOOL, INC.

BOARD MEETING AGENDA

Thursday May 12th, 2022 at 4:15pm

Call to Order

°Approval of Prior Board meeting minutes from March 31st, 2022 with corrections & April 28th, 2022.

°Approval of Financial Report

New Business

°Changes to the dress code - Tattoo's & Shorts

°Job Opening Update

°Approve New Corporate Board Member – Leo Condos

°Big 5 Update

°Purchase of used Genie20 lift

Old Business

°Prescott Valley Campus Update

Set Next Meeting

Meeting Adjourned

Franklin Phonetic School-Board Meeting Minutes

Thursday, March 31, 2022

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

Call to order:

3:46 p.m.

On Phone: Kristen Goode, Dusti Lewis-Richter, Cindy Franklin, Tom Franklin
Alison Alva, Melanie Arcuri, Clydene Dechert, Audrey Wright

Absent: David Parker, Lane Burkitt

Approval of prior meeting minutes: Motion to approve prior meeting minutes was made by Tom Franklin, seconded by Alison Alva, and passed unanimously.

New Business:

- **Prescott Valley Income Statement for 3/22/22:** Some grants have been paid, we are waiting on others. The payroll is covered for the month. Safety grant will be ready to submit for both schools after copies of contracts for counselors are collected. A motion to approve the financial statement/report for December was made by Melanie Arcuri, seconded by Tom Franklin and passed unanimously.
- **Job Opening update:** There is a job opening in first grade. A motion to approve the certified teacher contracts that have been returned was made by Clydene Dechert, seconded by Tom Franklin and passed unanimously.

Old Business:

- **Prescott Valley Campus Update:** No new cases of Covid-19 to report currently.
- **Big 5 Building Update:** The architect is working on the plans for the remodel, we are very close to getting the plans turned in.

****Additional Discussion- Replacement of David Parker:** Can someone from the corporate board replace him? Cindy Franklin would like Audrey Wright to be that person. Clydene asked if that would be an issue since Audrey is family. Cindy assured her it would be okay, however we will check the by-laws. Clydene has a copy and copies will be sent out to board members.

Next meeting:

Thursday, April 28, 2022 at 3:45 p.m.

Adjourn: Motion to adjourn at 4:10 p.m. was made by Clydene Dechert, seconded by Alison Alva and passed unanimously.

Franklin Phonetic School-Board Meeting Minutes

Thursday, April 28, 2022

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

Call to order:

3:49 p.m.

On Phone: Kristen Goode, Dusti Lewis-Richter, Cindy Franklin, Tom Franklin
Melanie Arcuri, Clydene Dechert, Audrey Wright, Lane Burkitt

Absent: Alison Alva

Approval of prior meeting minutes: Motion to approve prior meeting minutes after the correction has been made was made by Tom Franklin, seconded by Melanie Arcuri, and passed unanimously.

New Business:

- **Prescott Valley Income Statement for 4/25/22:** Most of the grants have come in, 1 draw will be coming in May. The cash on hand as of this statement is \$139,811.54, which meets the requirements of both the Charter Board and the Bond. A motion to approve the financial statement/report for April was made by Clydene Dechert, seconded by Melanie Arcuri and passed unanimously.
- **Replacing David Parker on Corporate board:** There was a question about Audrey Wright replacing David Parker on the corporate board? After looking at the bylaws, Leo Condos was mentioned to replace David Parker on the corporate board. Leo Condos did attend this meeting. He meets the Bond requirement of not being related or staff.

Old Business:

- **Prescott Valley Campus Update:** We had a band concert and choir concert this month. Art Expo is at the beginning of next month.
- **Big 5 Building Update:** No building permit as of this meeting. We had a Mechanical engineer draw the air conditioner on the plans as per Town of P.V. Sprinkler system had been inspected. The plans have been approved by the Fire Marshall.

****Add to agenda**** Re-address teacher dress code where tattoos and shorts are concerned. Tattoos would need to be school appropriate. Shorts would need to follow the current dress code about dress lengths.

Next meeting:

Thursday, May 12, 2022 at 4:15 p.m.

Adjourn: Motion to adjourn at 4:03 p.m. was made by Lane Burkitt, seconded by Clydene Dechert and passed unanimously.

**Franklin Phonetic Primary School, Inc.
PV Income Statement 5-1-22 to 5-11-22**

	Current Month
Revenues	
Extracurricular Fund Raising	0.00
Cont/Donations Private	0.00
Unrestricted Donations	0.00
Rental Income	0.00
Rental Income	0.00
Miscellaneous Revenue	0.00
Miscellaneous Revenue	0.00
State Equalization Assistance	219,215.05
State Equalization Assistance	0.00
Esser Grants-PV	0.00
Prop 301 - 1011	11,918.84
Prop 301 - 1012	11,918.84
Prop 301 - 1013	5,959.42
Prop 202-Inst Improvement	0.00
Titel I	8,011.15
Title II	831.44
Title III	0.00
IDEA Basic	9,642.08
IDEA-Pre School	654.09
ARP IDEA Basic	3,358.00
ARP IDEA Preschool	757.44
School Safety Grant - Counselor	7,200.00
SEI Budget Comprehensive Grant	1,037.00
Paid Lunches	0.00
Fund Raisers	0.00
Extracurricular Activities Fee	0.00
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Total Revenues	280,503.35
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Cost of Sales	<hr/>

**Franklin Phonetic Primary School, Inc.
PV Income Statement 5-1-22 to 5-11-22**

	Current Month
Total Cost of Sales	0.00
Gross Profit	280,503.35
Expenses	
Teachers - Certified	44,184.84
Substitute Teachers	3,835.75
Other - Non-Certified	0.00
Employee Insurance	0.00
Social Security	8,992.32
Medicare	0.00
Retirement Plan	9,752.61
Long-Term Disability	164.44
Workers Compensation Insurance	0.00
Substitute Teachers	0.00
Miscellaneous Purchased Servic	0.00
Internet Services	0.00
Continuing Education	0.00
Supplies	195.46 ***Graduation Supplies
Curriculum Supplies	190.72 ***Art Supplies
Supplies-FF & E < \$5000	0.00
Books, Periodicals, & Inst. Ai	0.00
Textbooks	0.00
Instructional Aids	0.00
Dues & Fees	2,806.00 ***Annual Renewal AZ Charter Association
Miscellaneous Expense	0.00
Miscellaneous Purchased Servic	0.00
Supplies	40.94 ***Yeager Supplies
Dues & Fees	0.00
Travel & Conferences	0.00
Other - Non-Certified	8,392.88
Employee Insurance	0.00
Workers Compensation Insurance	0.00

**Franklin Phonetic Primary School, Inc.
PV Income Statement 5-1-22 to 5-11-22**

	Current Month	
Miscellaneous Purchased Service	150.00	***IT Services
Repair and Maintenance - Equip	268.41	***Plumbing Repair & Gas Cap for Vehicle
Furniture & Equipment Rental	0.00	
Telephone & Postage	1,585.72	
Internet Services	140.99	
Advertising	0.00	
Supplies	0.00	
Dues & Fees	0.00	
Interest	0.00	
Miscellaneous Expense	0.00	
Legal Services	0.00	
Financial Services	0.00	
Other - Non-Certified	1,690.90	***Cleaners
Miscellaneous Purchased Service	0.00	
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	
Lawn Care	0.00	
Security Services	0.00	
Repair and Maintenance - Build	7,575.00	***Mechanical for Big 5 Bldg
Repair and Maintenance - Equip	275.81	***Vehicle Repair
Land and Building Rental	0.00	
P/C Insurance	5,392.77	
Supplies	0.00	
Supplies-FF&E <\$5,000>	0.00	
Natural Gas/Propane	737.07	
Electricity	0.00	
Dues & Fees	0.00	
Depreciation Expense	0.00	
Amortization Expense	0.00	
Miscellaneous Purchased Service	34.36	***Yavapai County Education
Repair and Maintenance - Equip	0.00	
Student Transportation Service	0.00	
Gasoline	0.00	

**Franklin Phonetic Primary School, Inc.
PV Income Statement 5-1-22 to 5-11-22**

	Current Month
Due & Fees	0.00
Teachers - Certified	2,277.00
Teacher Aides	22,173.11
Employee Insurance	0.00
Teachers - Certified	4,051.77
Supplies	0.00
Continuing Education	0.00
Stipend - Title III	0.00
Contracted Counselor/Therapist	0.00
Teachers - Non-Certified	2,072.22
Contracted Counselor/Therapist	195.00
Miscellaneous Purchased Servic	0.00
Supplies	48.24 ***Reimburse Music Supplies
Teachers - Certified	50.00
Miscellaneous Purchased Servic	0.00
Continuing Education	0.00
Employee Insurance	0.00
Continuing Education	363.85 ***Teacher Appreciation
Field Trips	0.00
Teachers - Certified	1,336.50
Supplies - FF & E <\$5,000	0.00
Other Food	1,314.02 ***Café Food
Dues & Fees	0.00
Travel	0.00
Supplies	0.00
Dues & Fees	0.00
Field Trips	0.00
Total Expenses	130,288.70
Net Income	\$ 150,214.65