

FRANKLIN PHONETIC SCHOOL

6116 EAST HIGHWAY 69
PRESCOTT VALLEY, ARIZONA 86314

PHONE (928) 775-6747
FAX (928) 775-6740
E-MAIL nilknarf@franklinphonetic.net

Franklin Phonetic School –
Board Meeting Agenda
Thursday, November 18th, 2021 @ 3:00

Call to Order

Approval of prior meeting minutes from October 21st, 2021 board meeting.

New Business:

- Prescott Valley Income Statement 11-16-21
- FY2021 Audited Annual Audit – Final
- Request to add additional information into the student handbook

Old Business:

- Prescott Valley Campus Update
- Big 5 Update

Adjourn meeting

Next Meeting:

Franklin Phonetic School-Board Meeting Minutes

Thursday, October 21, 2021

Meeting at: Franklin Phonetic Primary School, 6116 E. Hwy 69, Prescott Valley, AZ 86314

Call to order:

3:04 p.m.

On Phone: Kristen Goode, Dusti Lewis-Richter, Cindy Franklin, Tom Franklin
Alison Alva, Melanie Arcuri, Clydene Dechert

Absent: Lane Burkitt, David Parker

Visitor: Jeri Prince

Approval of prior meeting minutes: Motion to approve the 8/23/21 and the 9/30/21 meeting minutes was made by Clydene Dechert, seconded by Tom Franklin, and passed unanimously.

New Business:

- **Prescott Valley Income Statement 10-19-21:** We have more 1 payroll on 10/29/21. There are more bills that are due at the end of the month. After the payroll and bills we should have about \$42, 000 left over. The buildings were painted during fall break totaling \$17,000. The ESSER grant payment of \$91, 350 paid for the painting of the buildings. Big 5 taxes were paid using the \$10,000 that we were refunded during the Big 5 purchase process. Motion to approve the financial income statement / report was made by Tom Franklin, seconded by Clydene Dechert and passed unanimously.
- **FY2021 AFR:** Page 6 is all zeros due to the fact that the Prescott Valley campus did not receive any ELL funds. This document needs to be examined, approved and signed by board members to then have a copy available at the school. Motion to accept the FY2021 Annual Financial Report was made by Melanie Arcuri, seconded by Tom Franklin and passed unanimously.

Old Business:

- **Prescott Valley Campus Update:** Buildings were painted during fall break. Roof repairs will be made soon using ESSER grant funds. Prescott Valley campus is doing well. Parent / Teacher conferences will be conducted next week, Wednesday-Friday will be 2 hour early release days.
- **Big 5 Update:** Permits for remodel have been submitted to the town of Prescott Valley. The current plan for the remodel is to put up a divider wall, add 3 bathrooms and a fence around Big 5. The fence may not need a permit, since there is an existing fence. We are planning to park the busses and vans in the newly fenced Big 5 area.

Next meeting: Thursday, November 18, 2021 at 3:00 p.m.

Adjourn: Motion to adjourn at 3:24 p.m. made by Alison Alva, seconded by Clydene Dechert and passed unanimously.

**Franklin Phonetic Primary School, Inc.
PV Income Statement 11-1-21 thru 11-16-21**

	Current Month
Revenues	
Extracurricular Fund Raising	0.00
Cont/Donations Private	0.00
Unrestricted Donations	0.00
Miscellaneous Revenue	97,298.41
	***CERUS Result Based Funding \$93263.45
	Auditorium Chairs \$2034.96 & Pops Symphany \$2000.00
State Equalization Assistance	244,838.73
Esser Grants-PV	0.00
Prop 301 - 1011	11,924.32
Prop 301 - 1012	11,924.32
Prop 301 - 1013	5,962.16
Title I	0.00
Title II	0.00
Title III	0.00
IDEA Basic	0.00
IDEA-Pre School	0.00
Extracurricular Activities Fee	0.00
Total Revenues	<u>371,947.94</u>
Cost of Sales	<u>0.00</u>
Total Cost of Sales	<u>0.00</u>
Gross Profit	<u>371,947.94</u>
Expenses	
Teachers - Certified	45,758.20
Substitute Teachers	620.00
Other - Non-Certified	0.00
Employee Insurance	97.82

**Franklin Phonetic Primary School, Inc.
PV Income Statement 11-1-21 thru 11-16-21**

Social Security	Current Month	
Retirement Plan	11,561.49	
Long-Term Disability	11,843.41	
Miscellaneous Purchased Service	191.94	
Continuing Education	75.00	***Bell Schedule Service
Supplies	50.46	***PBIS Prizes/Supplies
Curriculum Supplies	341.96	***Flags Galore, Home ec Supplies
Supplies-FF & E < \$5000	107.36	***Band Music
Books, Periodicals, & Inst. Ai	0.00	
Instructional Aids	0.00	
Dues & Fees	250.00	***Coaching Fee's
Miscellaneous Expense	0.00	
Miscellaneous Purchased Service	0.00	
Dues & Fees	0.00	
Other - Non-Certified	8,392.88	***Administration
Employee Insurance	0.00	
Workers Compensation Insurance	1,534.98	
Miscellaneous Purchased Service	0.00	
Repair and Maintenance - Equip	393.00	***Music Repairs on Instruments
Furniture & Equipment Rental	2,034.50	***Copier Leases
Telephone & Postage	1,272.04	
Internet Services	138.99	
Advertising	0.00	
Supplies	1,487.67	***Sunland Cleaning Supplies
Dues & Fees	0.00	
Miscellaneous Expense	0.00	
Other - Non-Certified	2,546.00	***Cleaners/Maint
Miscellaneous Purchased Service	0.00	
Water/Sewer	0.00	
Cleaning & Disposal Services	0.00	
Lawn Care	0.00	
Security Services	0.00	
Repair and Maintenance - Build	0.00	

**Franklin Phonetic Primary School, Inc.
PV Income Statement 11-1-21 thru 11-16-21**

	Current Month
Repair and Maintenance - Equip	0.00
Land and Building Rental	730.00 ***Cook Lot Rent
P/C Insurance	11,031.29 ***Liability, Auto etc. Insurance
Supplies	0.00
Natural Gas/Propane	577.32
Electricity	0.00
Dues & Fees	0.00
Miscellaneous Purchased Servic	34.36 ***Yavapai County Services
Repair and Maintenance - Equip	0.00
Gasoline	30.46
Due & Fees	0.00
Teachers - Certified	2,715.74
Teacher Aides	26,596.36
Employee Insurance	0.00
Teachers - Certified	4,051.77
Supplies	0.00
Contracted Counselor/Therapist	255.00
Teachers - Non-Certified	2,072.22
Contracted Counselor/Therapist	0.00
Miscellaneous Purchased Servic	1,500.00 ***Website, Sped Services
Supplies	0.00
Teachers - Certified	120.00
Continuing Education	0.00
Employee Insurance	0.00
Field Trips	0.00
Teachers - Certified	1,331.78
Supplies - FF & E <\$5,000	0.00
Other Food	3,353.06 ***Café
Dues & Fees	0.00
Supplies	197.84 ***Band Music, Dance Supplies Student Council
Dues & Fees	0.00
Field Trips	57.02 ***Choir Field Trip

Franklin Phonetic Primary School, Inc.
PV Income Statement 11-1-21 thru 11-16-21

Total Expenses	Current Month
	<u>143,351.92</u>
Net Income	<u>\$ 228,596.02</u>
<hr/>	

While you, as parents, know what is best for your child, here are some tips about controlling and changing behavior that have worked over the years:

- Lee Canter suggests that consequences should last for one day if possible as it gives the child feelings that he has a clean slate each day and an opportunity to correct his actions.

- Your child should understand that he chooses whether or not to follow the rules.

- Your consequences for his behavior should be given as immediately as possible and as logically related to the act as possible.

- Rewarding good behavior is another important strategy. If your child has problems with constantly being corrected at school, you may wish to make a chart at home. Every day that your child does not receive correction or is given minimal correction; he could be rewarded with a sticker. A number of stickers or marks could equal a reward. It is suggested that rewards be easier to obtain at first then reduced, as "Good behavior should be a reward in itself".

IF YOUR CHILD DISAGREES WITH DISCIPLINE ACTION...

All adults may make a mistake from time to time. However, it is important that if you have a disagreement with your child's teacher about policy or behavior that you work it out with the teacher first and not show dissension in front of your child.

If your child feels strongly that he has been wronged, help him to compose a note explaining his actions. It is a fact that different people can see the same situation from a different perspective. Helping your child to express disagreement in a calm rational way will help him in later life dealing with conflict. After reading such notes, teachers have been known to adjust consequences or even apologize if a mistake has been made.

When resolving any conflict it is advisable to adhere to the following chain of command:

1. First try talking to the teacher or aide directly involved.

2. Schedule a meeting with parties involved and the principal.

3. After these steps have been tried a board hearing can be held if the conflict is severe; however, personnel issues may not be discussed in public meetings.

PARENTS, PLEASE NOTE

The Franklin Phonetic School Board believes that with a few restrictions, necessary to ensure a safe school environment, pupils are extended the civil rights guaranteed to any citizen under the guarantees of the Federal and State Constitutions. Students are to be treated with respect and courtesy at all times by Franklin School employees.

THINGS TO LEAVE AT HOME

Cell phones, cameras, MP3 players or any electronic devices are not allowed on our campus during school hours. If a student must bring a cell phone to school the office must be informed by a written parent note and the procedures noted in the "Cell Phones Prohibited" section must be followed.

We are not responsible for any lost, stolen or misplaced items. Electronic toys can be very distracting to student learning and will be confiscated.

Students should not bring dangerous or distracting items, such as weapons of any type, expensive toys, make-up or sports equipment to school. Even toy weapons brought to school are taken very seriously. In some cases police intervention even may be necessary. Please protect your child's safety by only bringing required supplies and leaving all potentially dangerous items at home. All personal property brought to school is the responsibility of the student. Periodically we will be conducting backpack and desk searches when deemed necessary. *Students may also be asked to*

If it is necessary for money to be sent for school purposes, parents should realize the responsibility the student would have. It would be wise to: *empty out their pockets*

- Place the money in an envelope.

- Include a note inside, stating reasons for the money being sent.

- Place the teacher's name, and child's name on the outside of the envelope. *to ensure that no prohibited items are in their pockets.*

CELL PHONES PROHIBITED

Students are strongly discouraged from bringing cell phones to our campus. If they choose to bring cell phones they do so at their own risk. The school assumes no liability for lost and stolen cell phones. Cell phones must be checked in to the junior high office. Any students caught not following the cell phone check in procedure will have their cell phone confiscated. Parents will need to come to the